

## **Conway Township Board Meeting**

**8015 N. Fowlerville Road, Fowlerville, Michigan 48836**

**December 16, 2025, 7:00 p.m.**

### **AGENDA**

Call to Order

Roll Call

Treasurer Update

### **Consent Agenda**

1. Approval of the November 18, 2025 meeting minutes
2. Account Reconciliations for November
3. Disbursement/Payroll Report/November Invoices
4. Budget Report for November

### **Additions/Approval of Board Meeting Agenda**

### **Call to the Public Regarding Agenda Items Only**

### **Reports and Communications**

5. County Planning Commission Report
6. Planning Commission Ex-Officio Report
7. Clerks Update
8. Fire Board Update
9. Headland Solar Payment (update)
10. BSA Training Update

### **Presentations**

### **Old Business**

11. Recreation Board Letter
12. Mold Bids (attic)
13. Fee Schedule (Resolution)
14. Eva Lane (Update)

### **New Business**

15. Poverty Exemption (Resolution)
16. Adoption of 2026 Board Meeting Dates (Resolution)
17. Quotes for Audit 2026, 2027
18. Fowlerville Senior Center
19. Clerk's Training

### **Board Member Discussion**

### **Call to the Public**

### **Adjournment**

## CONWAY TOWNSHIP POLICY No. 7

### **PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected, and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.



## Conway Township Board of Trustees

### Regular Board Meeting Minutes

**November 18th, 2025, at 7pm.**

Meeting called to order at 7:00pm by Supervisor Mike Brown with the Pledge of Allegiance.

ROLL CALL: Present: D. Grubb (Treasurer); G. Pushies (Trustee); S. Porter (Trustee); M. Brown (Supervisor); T. Foote (Clerk)

	AGENDA	ACTIONS TAKEN	ITEMS DISCUSSED
1	Consent Agenda	<p>Motion to approve Consent Agenda by T. Foote.</p> <p>Second by G. Pushies.</p> <p>Motion carried 3-2.</p>	<ul style="list-style-type: none"> <li>Information update from Treasurer regarding reconciliations and bank procedures</li> <li>It was noted that October disbursements were not included in the public report. It was clarified that October disbursements (Oct 1–26) were approved last meeting, and no additional checks were printed from the last meeting to Nov 1.</li> <li>The packet should not have stated “October disbursements” and will correct for next time.</li> </ul>
	Additions/ Approval of Board Meeting Agenda	<p>Motion to approve agenda as amended by M. Brown.</p> <p>Second by T. Foote.</p> <p>Motion carried 5-0.</p> <p>Motion that the Board enters into closed session under section 8(a) of the Open Meetings Act to consider dismissal or disciplining of a public employee, as the employee requested a closed hearing by T. Foote.</p> <p>Second by G. Pushies.</p>	<ul style="list-style-type: none"> <li>Add Payment of Headland Solar Application fees to #22</li> <li>Closed session entered at 7:18 PM</li> <li>Meeting reconvened at 8:12pm</li> </ul>



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		<p>Motion carried 5-0 in roll call vote:  T. Foote- Y  G. Pushies- Y  D. Grubb- Y  S. Porter- Y  M. Brown- Y</p> <p>Motion to reconvene at 8:12pm by M. Brown.  Second by G. Pushies.  Motion carried 5-0.</p> <p>Motion to approve closed session meeting minutes for 11/18/2025 by T. Foote.  Second by G. Pushies.  Motion carried 5-0.</p>	
	Call to the Public Regarding Agenda Items Only		One person spoke from the public regarding agenda topics
5	County Planning Commission Report		<ul style="list-style-type: none"> <li>• Iosco and Brighton Township – Text amendments approved.</li> <li>• Conway Township conditional rezoning denied as it wasn't presented correctly.</li> <li>• Howell Township conditional rezoning was also denied.</li> </ul>
6	Planning Commission Ex- Officio Report		<p>Public hearing on ordinance amendments for:</p> <ul style="list-style-type: none"> <li>• Aircraft/airport camping</li> <li>• Accessory use for airports</li> </ul>





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			<p>The hearing was closed and the amendments were passed by the Planning Commission.</p> <ul style="list-style-type: none"> <li>• Discussion on “essential service” ordinances – still in progress.</li> <li>• Brief discussion on Elm Street issues related to current board agenda.</li> <li>• Master plan work dominated new business; a potential data center and cryptocurrency ordinance was introduced as a future topic.</li> </ul>
7	Clerk's Update		<ul style="list-style-type: none"> <li>• The clerk is working on a draft list of regular vendors to streamline the consent agenda.</li> <li>• Charlie will come in the first week of December to review payroll process, reconciliations, and whether reconciliations should be presented to the board an extra month behind</li> </ul>
8	Cemetery Appointments and Report	<p>Motion to have the sexton attach Veteran plate for \$200 by S. Porter.</p> <p>Second by G. Pushies.</p> <p>Motion carried 5-0 in roll call vote:</p> <p>T. Foote- Y G. Pushies- Y D. Grubb- Y S. Porter- Y M. Brown- Y</p> <p>Motion to nominate Tara Foote to the Cemetery</p>	<ul style="list-style-type: none"> <li>• A veteran's grave plate for a Korean War veteran was found in the storage closet. Heritage Monument can mount it to the correct headstone for \$200.</li> <li>• Tara Foote was nominated and appointed to the cemetery committee.</li> <li>• The committee's officers (Chair: Jamie Hertzler, Co-Chair: Gary Klein, Secretary: Brande Nogafsky) were formally approved by the board as required by the by-laws.</li> <li>• The committee raised concerns about several large, old monuments in the cemeteries that are at risk of falling.</li> </ul>



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November 18th, 2025, at 7pm.

		<p>committee by G. Pushies. Second by D. Grubb. Motion carried 5-0.</p> <p>Motion for the Conway Township Board to appoint the officers for the cemetery committee for a two-year term which ends on 12/31/2027: Chair- Jamie Hertzler, Co-Chair- Gary Klein, Secretary- Brande Nogafsky, Jeff Klein, Russ Cesarz, Tara Foote and Rachel Kreeger by M. Brown. Second by D. Grubb. Motion carried 5-0.</p>	<p>They will gather bids for repair work, prioritizing by severity, to present to the board.</p>
9	BS&A for Trustees (view only)		<ul style="list-style-type: none"> <li>The issue has been resolved. Both trustees have received their "view only" access and have confirmed receipt of the email to change their passwords.</li> </ul>
10	Resolution to amend Resolution 200824 Township Pay	<p>Motion to approve resolution 251811-1 with amendments by S. Porter. Second by M. Brown. Motion carried 5-0.</p>	<ul style="list-style-type: none"> <li>The board reviewed Resolution 200824 and needs to be updated to Resolution 251811-1</li> <li>The clerk pointed out two typographical errors that need correction: an extra "4" next to the date "November 18th, 2025" and an inaccurate date listed at the bottom of the second page.</li> </ul>
11	Eva Lane Update	<p>Motion that we issue another citation and if no response within</p>	<ul style="list-style-type: none"> <li>The Livingston County Building Department and their attorney suggested a survey to officially</li> </ul>



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		<p>seven days, unless our ordinance has different specifications regarding response time. That we then pursue getting a survey done and taking this up with the county when we get the written response from the county by T. Foote.  Second by M. Brown.  Motion carried 5-0 in Roll Call Vote:  T. Foote- Y  G. Pushies- Y  D. Grubb- Y  S. Porter- Y  M. Brown- Y</p>	<p>document the encroachment, which would cost \$1,650. If the survey is done, the county has verbally indicated they would handle the removal.</p> <ul style="list-style-type: none"> <li>Obtain written confirmation from the county that they will handle the pool removal if a survey is provided.</li> <li>If no response to the citation and written confirmation is received, proceed with a one-side survey of the common line, not to exceed \$1,650.</li> </ul>
12	Apex Pricing	<p>Motion to approve the \$655 Apex software for the assessors new computer by S. Porter.  Second by D. Grubb.  Motion carried 5-0 in Roll Call Vote:  T. Foote- Y  G. Pushies- Y  D. Grubb- Y  S. Porter- Y  M. Brown- Y</p>	<ul style="list-style-type: none"> <li>A new computer is being set up for the Assessor who requires an updated version of Apex software to perform her job.</li> <li>The cost for the software update is \$655.</li> </ul>
13	Fowlerville Recreation Letter	<p>Motion to postpone the Fowlerville Recreation Letter to next month's meeting by G. Pushies.  Second by T. Foote.  Motion carried 5-0.</p>	<ul style="list-style-type: none"> <li>The meeting relating to this matter was pushed to next Wednesday.</li> <li>A motion was made to postpone the discussion until next month's meeting in December to allow for a follow-up after that meeting occurs.</li> </ul>



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14	Mold Update (attic)		<ul style="list-style-type: none"> <li>The board has contacted five different contractors for mold remediation. So far, one has visited the site and stated the issue is isolated. Another meeting with a second contractor on Thursday at noon. We are awaiting callbacks from others.</li> </ul>
15	Applied Innovations		<ul style="list-style-type: none"> <li>The project manager will soon reach out with arrival and delivery scheduling for the new computers.</li> </ul>
16	AT&T	<p>Motion that we switch our cell phone service to first net and pay off the remaining AT&amp;T balances by T. Foote.</p> <p>Second by G. Pushies.</p> <p>Motion carried 5-0 in Roll Call Vote:</p> <p>T. Foote- Y</p> <p>G. Pushies- Y</p> <p>D. Grubb- Y</p> <p>S. Porter- Y</p> <p>M. Brown- Y</p>	<ul style="list-style-type: none"> <li>The board discussed switching their cell phone provider to FirstNet, which is still through AT&amp;T but is a service for government agencies.</li> <li>The switch would save a significant amount of money, reducing the monthly bill from approximately \$274 to \$149.97 for three phones. The plan involves purchasing three new phones for \$2.97 total and paying off a remaining balance of \$299 on a device from the old plan, as well as the current bill. The three phones will be for zoning, the clerk, and the deputy clerk.</li> </ul>
17	Elm Street Conditional Rezoning	<p>Motion to approve Elm Street conditional rezoning by T. Foote.</p> <p>Second by M. Brown.</p> <p>Motion carried 4-0 in roll call vote with 1 abstention:</p> <p>G. Pushies- Abstained due to living near property.</p> <p>D. Grubb- Y</p> <p>T. Foote- Y</p>	<ul style="list-style-type: none"> <li>The board discussed the conditional rezoning of the Elm Street property. Legal counsel cited MCL 125-405, which allows a property owner to voluntarily propose conditions for rezoning. If the conditions are violated or the agreed-upon timeframe lapses, the zoning reverts. This process is not considered spot zoning because it is a conditional agreement.</li> <li>The Planning Commission has recommended moving forward. It was</li> </ul>



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		S. Porter- Y M. Brown- Y	<p>noted that a mix-up occurred when the packet was sent to the Livingston County Planning Commission, where the conditions proposed by the owner were omitted, causing some confusion in their review.</p> <ul style="list-style-type: none"> <li>The board confirmed that if approved, the official zoning map would need to be amended to reflect the conditional rezoning.</li> </ul>
18	Doyle Contract (Replacement for PHP)	<p>Motion to discontinue PHP and accept the Doyle &amp; Associates contract not to exceed \$13,200 by T. Foote. Second by G. Pushies.</p> <p>Motion carried 5-0 in roll call vote: D. Grubb- Y G. Pushies- Y T. Foote- Y S. Porter- Y M. Brown- Y</p>	<ul style="list-style-type: none"> <li>The board discussed transitioning their accounting and treasury services from PHP to Doyle and Associates. This is because Charlie, who has been handling their accounting, BS&amp;A system training, and treasury functions, has moved from PHP to Doyle and Associates.</li> <li>Ken from PHP has agreed to the transition. The new contract with Doyle and Associates is identical in terms and hourly rate to the previous one with PHP, with a cap not to exceed \$13,200.</li> </ul>
19	Fee Schedule	<p>Motion to make solar escrow account \$75,000 from \$10,000 by M. Brown. Second by G. Pushies.</p> <p>Motion amended to make solar escrow account \$100,000 by G. Pushies. Second by D. Grubb. Motion carried 5-0.</p>	<ul style="list-style-type: none"> <li>The first change proposed was to increase the escrow account for utility-scale renewable energy permits from \$10,000 to \$100,000 based on the costs incurred with the Headland Solar Project as it's easier to return excess funds than to request more.</li> <li>A second issue was raised regarding the special meeting fee for the Board of Trustees, which at \$200 does not cover costs.</li> </ul>



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		<p>Motion to make special meetings \$392 from \$200 and to add date on the top of the Fee Schedule by S. Porter. Second by T. Foote.</p> <p>Motion to amend to put the date at the top and have the Board of Trustees special meeting fee scheduled to \$500 by T. Foote. Second by S. Porter. Motion carried 5-0.</p>	<ul style="list-style-type: none"><li>• Add an "as of" date to the fee schedule document.</li></ul>
20	Amend Budget	<p>Motion to accept resolution 251118 to adopt the amended budget for 2025-2026 by M. Brown. Second by S. Porter. Motion carried 5-0.</p>	<ul style="list-style-type: none"><li>• The board reviewed the amended budget which projects costs to the end of the fiscal year to minimize the need for last-minute fund transfers. A condensed resolution version and a detailed long version showing every account were provided. The goal is to input the amended figures into the BS&amp;A system once approved.</li></ul>
21	Appointment of Planning Commission Members Lucas Curd and Kayla Poissant	<p>Motion that the Conway Township Board reappoints the Planning Commission Lucas Curd to a 3-year term ending 12/31/2028 by M. Brown. Second by S. Porter. Motion carried 5-0.</p>	<ul style="list-style-type: none"><li>• The board addressed two re-appointments to the Planning Commission whose terms were up- Lucas Curd and Kayla Poissant.</li><li>• It was also announced that Shawn Morrison is too busy to continue the Planning Commission but has offered to stay until a replacement is found.</li><li>• The board has decided to post the opening to the paper/ website and will</li></ul>



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		<p>Motion that the Conway Township Board reappoints the Planning Commission Kayla Poissant to a 3-year term ending 12/31/2028 by M. Brown.</p> <p>Second by S. Porter.</p> <p>Motion carried 5-0.</p>	<p>discuss the transition at the next meeting.</p>
22	<p>Payment of Headland Solar Application Fees.</p>	<p>Motion to send over fees owed to legal counsel by G. Pushies.</p> <p>Second by M. Brown.</p> <p>Motion carried 5-0.</p> <p>Motion to pay K&amp;S engineering \$2,337 from the general fund to be reimbursed by the solar fund when we when we get those by T. Foote.</p> <p>Second by D. Grubb.</p> <p>Motion carried 5-0 in roll call vote:</p> <p>S. Porter- Y</p> <p>D. Grubb- Y</p> <p>G. Pushies- Y</p> <p>T. Foote- Y</p> <p>M. Brown- Y</p>	<p>Township has significant unpaid invoices from Headland Solar:</p> <ul style="list-style-type: none"> <li>• Multiple invoices sent, no payment.</li> <li>• Supervisor has emailed and called project contact (Drew) and CEO with no response.</li> <li>• Other townships reportedly facing similar non-payment.</li> <li>• Certified mail shows earlier letters delivered. Another certified letter sent last week; return cards pending.</li> <li>• Total outstanding balance: \$44,199.10, including legal, planning, and K&amp;S Engineering sound study fees. Vendors are pressing for payment.</li> </ul>
	<p>Board Member Discussion</p>	<p>Motion to reimburse the Deputy Treasurer and Treasurer for their Christmas Luncheon for \$29 by S. Porter.</p> <p>Second by G. Pushies.</p>	<ul style="list-style-type: none"> <li>• Fire Board meeting on November 24<sup>th</sup>.</li> <li>• Board discussed Escrow accounts.</li> </ul>





**Conway Township Board of Trustees**

**Regular Board Meeting Minutes**

**November 18th, 2025, at 7pm.**

		Motion carried 5-0.	
	<b>Last Call to the Public</b>	Motion to reimburse \$33 for Assessors Holiday Party by S. Porter. Second by G. Pushies. Motion carried 5-0.	3 members of the public spoke on various topics.
		Motion to adjourn made by G. Pushies. Second by D. Grubb. Motion carried 5-0.	Meeting adjourned at 9:46pm.

Approved:



## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank DOG - BOAA - DOG LICENSE  
From: 11/01/2025 To: 11/28/2025  
Reconciliation Record: 0000000287

Beginning GL Balance:	204.79
Add: Journal Entries/Other	0.09
Ending GL Balance:	<hr/> 204.88
Ending Bank Balance:	204.88
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	204.88
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank ROAD - BOAA - ROAD CHECKING  
From: 11/01/2025 To: 11/28/2025  
Reconciliation Record: 0000000278

Beginning GL Balance:	200,000.00
Ending GL Balance:	200,000.00
Ending Bank Balance:	200,000.00
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	200,000.00
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank GEN - BOAA - GENERAL FUND  
From: 11/01/2025 To: 11/28/2025  
Reconciliation Record: 0000000286

Beginning GL Balance:	138,674.25
Add: Cash Receipts	73,648.71
Less: Cash Disbursements	(14,239.74)
Less: Journal Entries/Other	(17,715.58)
Ending GL Balance:	<u>180,367.64</u>
Ending Bank Balance:	180,414.59
Add: Miscellaneous Transactions	370.00
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
08/27/2025	12885	TARA FOOTE		5.58
11/12/2025	12924	POSTMASTER		370.00
11/18/2025	12928	LOWE, DIANA		26.32
11/18/2025	12932	JAMIE HERTZLER		15.05
				<u>416.95</u>
		Total - 4 Outstanding Checks:		416.95
		Adjusted Bank Balance		180,367.64
		Unreconciled Difference		0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank SOLAR - ESCROW-SOLAR  
 From: 11/01/2025 To: 11/28/2025  
 Reconciliation Record: 0000000289

Beginning GL Balance:	2.52
Add: Cash Receipts	9.00
Less: Cash Disbursements	(4.88)
Add: Journal Entries/Other	0.14
Ending GL Balance:	<u>6.78</u>

Ending Bank Balance:	325.15
Add: Miscellaneous Transactions	1.49
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
10/15/2025	102	CONWAY TOWNSHIP		314.98
11/19/2025	103	LOWE, DIANA		4.88
				<u>319.86</u>
Total - 2 Outstanding Checks:			319.86	
Adjusted Bank Balance			6.78	
Unreconciled Difference			0.00	

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank FLGCD - FLAGSTAR - TIME DEPOSIT (CD)

From: 11/01/2025 To: 11/30/2025

Reconciliation Record: 0000000283

Beginning GL Balance:	207,370.01
Add: Journal Entries/Other	8,792.49
Ending GL Balance:	<u>216,162.50</u>
Ending Bank Balance:	216,162.50
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	216,162.50
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TRUST - BOAA - TRUST AND AGENCY

From: 11/01/2025 To: 11/28/2025

Reconciliation Record: 0000000288

Beginning GL Balance:	26,889.74
Less: Cash Disbursements	(1,500.00)
Add: Journal Entries/Other	11.20
Ending GL Balance:	<u>25,400.94</u>
Ending Bank Balance:	25,750.94
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
11/25/2025	1137	PAM ROBERTS		350.00
				350.00
		Total - 1 Outstanding Checks:	350.00	
		Adjusted Bank Balance	25,400.94	
		Unreconciled Difference	0.00	

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank TAX - BOAA - TAX FUND  
 From: 11/01/2025 To: 11/28/2025  
 Reconciliation Record: 0000000285

Beginning GL Balance:	35,892.12
Add: Cash Receipts	2,656.68
Less: Cash Disbursements	(18,691.27)
Add: Journal Entries/Other	15.21
Ending GL Balance:	<u>19,872.74</u>
Ending Bank Balance:	28,580.29
Add: Deposits/Transactions In Transit	0.00

Check Date	Check Number	Name	AP Checks	Amount
03/26/2025	3833	HITCHCOCK, GARRETT & DEAN, RACHAEL		240.32
03/26/2025	3836	GEPPERT, ANNA C		78.54
03/26/2025	3838	BRIGGS, ADAM & JENNIFER		109.04
03/26/2025	3844	SERMAN DON & DENBROCK SAVANNA		30.99
03/26/2025	3846	SIKKILA, JAMES R.		140.98
03/26/2025	3857	DERIAN, DANIEL TRUST		20.00
03/26/2025	3863	MORRIS, BRIAN & DEANNE TRUST		3.71
03/26/2025	3864	PIETRZYK JOHN & KARI		0.58
03/26/2025	3867	FUHST, KEVIN & MICHELLE R		10.34
03/26/2025	3876	FULLER, JOHN		15.00
09/10/2025	3913	FOWLerville COMMUNITY SCHOOLS		0.00
11/18/2025	3934	MICKUS CHRISTOPHER & JACLYN		2,791.72
11/18/2025	3936	THOMAS, CAMERON JAMES & VANESSA		1,834.17
11/18/2025	3939	REED, GARY LEE & KATIE LEIGH		1,657.17
11/18/2025	3940	PINGLE, MICHAEL A		62.86
11/19/2025	3942	FOWLerville COMMUNITY SCHOOLS		253.08
11/19/2025	3943	LIVINGSTON EDUCATIONAL SERVICES AGENCY		1,459.05
				<u>8,707.55</u>

Total - 17 Outstanding Checks:	8,707.55
Adjusted Bank Balance	19,872.74
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank CEM - BOAA - CEMETERY  
From: 11/01/2025 To: 11/28/2025  
Reconciliation Record: 0000000284

Beginning GL Balance:	58,710.95
Less: Cash Disbursements	(2,017.29)
Add: Journal Entries/Other	25.01
Ending GL Balance:	<hr/> 56,718.67
Ending Bank Balance:	56,718.67
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	56,718.67
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_



## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank BLDG - CHASE - BUILDING FUND

From: 11/01/2025 To: 11/30/2025

Reconciliation Record: 0000000282

Beginning GL Balance:	99,563.22
Add: Journal Entries/Other	0.75
Ending GL Balance:	<hr/> 99,563.97
Ending Bank Balance:	99,563.97
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	99,563.97
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUCD - MSUFCU - TIME DEPOSIT (CD)

From: 11/01/2025 To: 11/30/2025

Reconciliation Record: 0000000280

Beginning GL Balance:	268,049.30
Ending GL Balance:	268,049.30
Ending Bank Balance:	268,049.30
Add: Deposits/Transactions In Transit	0.00
Total - 0 outstanding Checks:	0.00
Adjusted Bank Balance	268,049.30
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MSUSV - MSUFCU - CONTINGENT SAVER

From: 11/01/2025 To: 11/30/2025

Reconciliation Record: 0000000281

Beginning GL Balance:

5.00

Ending GL Balance:

5.00

Ending Bank Balance:

5.00

Add: Deposits/Transactions In Transit

0.00

Total - 0 Outstanding Checks:

0.00

Adjusted Bank Balance

5.00

Unreconciled Difference

0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank MM - HUNTINGTON - MONEY MARKET

From: 11/01/2025 To: 11/30/2025

Reconciliation Record: 0000000279

Beginning GL Balance:	238,006.15
Add: Journal Entries/Other	48.91
Ending GL Balance:	<u>238,055.06</u>
Ending Bank Balance:	238,055.06
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	238,055.06
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## BANK RECONCILIATION REPORT FOR CONWAY TOWNSHIP

Bank RDSAV - BOAA - ROAD SAVINGS  
From: 11/01/2025 To: 11/30/2025  
Reconciliation Record: 0000000277

Beginning GL Balance:	473,957.13
Add: Journal Entries/Other	506.66
Ending GL Balance:	<hr/> 474,463.79
Ending Bank Balance:	474,463.79
Add: Deposits/Transactions In Transit	0.00
Total - 0 Outstanding Checks:	0.00
Adjusted Bank Balance	474,463.79
Unreconciled Difference	0.00

REVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL</b>							
11/12/2025	GEN	12920	H & H PUBLICATION	PUBLIC HEARING AD 26OCT2025	900.000	261	57.50
11/12/2025	GEN	12921	APPLIED INNOVATION	CONTRACT FOR RICOH/IMC3510-B/W-COLOR	801.000	267	57.50
				CONTRACT ADDITIONAL PAGES CHARGES	801.000	267	11.59
				FREIGHT	801.000	267	2.76
		Check GEN 12921 Total for Fund 101 GENERAL					71.85
11/12/2025	GEN	12922	R.I. THOMAS PROPERTY MAINTENANCE	21SEPT25 BIWEEKLY CLEANING	935.000	265	140.00
				03OCT25 BIWEEKLY CLEANING	935.000	265	140.00
				17OCT25 BIWEEKLY CLEANING	935.000	265	140.00
				01NOV25 BIWEEKLY CLEANING	935.000	265	140.00
		Check GEN 12922 Total for Fund 101 GENERAL					560.00
11/12/2025	GEN	12923	FOSTER SWIFT	INVOICE 928382 01OCT-31OCT2025	804.000	267	3,892.50
				INVOICE 924981 01SEPT-30SEPT2025	804.000	267	1,899.70
		Check GEN 12923 Total for Fund 101 GENERAL					5,792.20
11/12/2025	GEN	12924	POSTMASTER	GEN FUND: BULK MAIL PERMIT-USPS	001.000	000	370.00
11/12/2025	GEN	12925	TARA FOOTE	COPY OF FRONT DOOR KEY FOR SPARE	935.000	265	12.50
				COPY OF FRONT DOOR KEY FOR KNOXBOX	935.000	265	12.50
		Check GEN 12925 Total for Fund 101 GENERAL					25.00
11/12/2025	GEN	12926	SUSAN EGBERT	35.2 MILES @.70 CENTS PER MILE	860.000	261	24.64
11/18/2025	GEN	12927	BROWN, MIKE	4 40LB BAGS OF SALT FOR WATER SOFTENER	931.000	265	50.84
11/18/2025	GEN	12928	LOWE, DIANA	37.6 MILES @.70 PER MILE	860.000	261	26.32
11/18/2025	GEN	12929	DEBBIE GRUBB	24.7 MILES @.70 CENTS PER MILE	860.000	261	17.29
11/18/2025	GEN	12930	KLEIN, JEFF	21.5 MILES @.70 CENTS PER MILE	860.000	261	15.05
11/18/2025	GEN	12931	GARY KLEIN	21.5 MILES @.70 CENTS PER MILE	860.000	261	15.05
11/18/2025	GEN	12932	JAMIE HERTZLER	21.5 MILES @.70 CENTS PER MILE	860.000	261	15.05
11/18/2025	GEN	12933	SUSAN EGBERT	LCTA CHRISTMAS LUNCH AND MEETING	969.000	253	29.00
11/18/2025	GEN	12934	ACCIDENT FUND INSURANCE COMPANY OF	INSURANCE AUDIT	724.000	261	296.00
11/18/2025	GEN	12935	42 NORTH OUTDOOR SERVICES	LAWN MOWING FOR TOWNHALL	814.000	265	308.57
11/18/2025	GEN	12936	LCGIS	BASE MAP 8.5X11 (36@\$5)	955.000	261	180.00
				BASE MAP 34X44 (1)	955.000	261	26.00
		Check GEN 12936 Total for Fund 101 GENERAL					206.00
11/18/2025	GEN	12937	CORRIGAN RECORD STORAGE LLC	URISQ PRIVACY AND SERCURITY	801.000	267	9.95
11/19/2025	GEN	12938	K&S ENGINEERS LLC	ENGINEERING SERVICES- SOLAR SOUND STUDY	801.000	267	2,337.00
11/21/2025	GEN	12939	ECONO PRINT	PRINTING & MAILING WINTER 2025 TAXES	900.000	261	1,106.44
				POSTAGE AND PROCESSING WINTER 2025 TAXES	957.000	261	1,217.75
		Check GEN 12939 Total for Fund 101 GENERAL					2,324.19
11/18/2025	GEN	37(E)	WM CORPORATE SERVICES, INC	DUMPSTER SERVICE	920.000	265	63.84
11/26/2025	GEN	38(E)#	VISA	INTERMEDIA	859.000	265	385.99
				AT&T BILL	859.000	265	274.30

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL</b>							
				SURF INTERNET	859.000	265	105.00
				DTE	920.000	265	300.37
				FRAME FOR NEW TOWNSHIP MAP	727.000	261	25.18
				2 BOXES OF PAPER	727.000	261	93.98
				AIR FILTERS AND SHEET PROTECTORS	727.000	261	133.42
				SOLAR MAILINGS FOR ESCROW REPLENISHMENT	957.000	261	23.74
				KNOCK EM OUT PEST CONTROL	801.000	267	150.00
				MASTER CARDS AND VOTER ID CARDS	727.000	262	132.42
Check GEN 38(E) Total for Fund 101 GENERAL							1,624.40
Total For Fund: 101							14,239.74
<b>Fund: 209 CEMETERY</b>							
11/18/2025	CEM	1050	MCALLISTER'S EXCAVATING & CEMETERY 30X18 FOUNDATION FOR BENJ.ADD2LOT66PLOT1		642.100	000	243.00
11/18/2025	CEM	1051	42 NORTH OUTDOOR SERVICES	ANTRIM CEMETERY GRASS CUTTING	814.000	567	462.87
				BENJAMIN CEMETERY GRASS CUTTING	814.000	567	347.14
				COUGHRAN CEMETERY GRASS CUTTING	814.000	567	347.14
				KLEIN CEMETERY GRASS CUTTING	814.000	567	308.57
				MILLER CEMETERY GRASS CUTTING	814.000	567	308.57
Check CEM 1051 Total for Fund 209 CEMETERY							1,774.29
Total For Fund: 209							2,017.29
<b>Fund: 701 TRUST &amp; AGENCY</b>							
11/18/2025	TRUST	1135	STACY BISHOP	STACY BISHOP SECURITY DEPOSIT REFUND	215.100	000	350.00
11/19/2025	TRUST	1136	CONWAY TOWNSHIP	DUE TO GENERAL FUND	214.101	000	800.00
11/25/2025	TRUST	1137	PAM ROBERTS	PAM ROBERTS HALL SECURITY DEPOSIT REFUND	215.100	000	350.00
Total For Fund: 701							1,500.00
<b>Fund: 702 SOLAR ESCROW FUND</b>							
11/19/2025	SOLAR	103	LOWE, DIANA	D. LOWE SOLAR MAILING REIMBURSEMENT	215.000	000	4.88
Total For Fund: 702							4.88
<b>Fund: 703 CURRENT TAX COLLECTION</b>							
11/18/2025	TAX	3933	MERRILL KENNETH & LISA	DUE TO TAXPAYERS	275.000	000	2,951.43
11/18/2025	TAX	3934	MICKUS CHRISTOPHER & JACLYN	DUE TO TAXPAYERS	275.000	000	2,791.72
11/18/2025	TAX	3935	RAYMER, ROBERT F & ANA D	DUE TO TAXPAYERS	275.000	000	30.00
11/18/2025	TAX	3936	THOMAS, CAMERON JAMES & VANESSA	DUE TO TAXPAYERS	275.000	000	1,834.17
11/18/2025	TAX	3937	WETTERSTROM MARK	DUE TO TAXPAYERS	275.000	000	1,061.55
11/18/2025	TAX	3938	JONES, ROBERT & SAMANTHA S	DUE TO TAXPAYERS	275.000	000	2,284.33
11/18/2025	TAX	3939	REED, GARY LEE & KATIE LEIGH	DUE TO TAXPAYERS	275.000	000	1,657.17
11/18/2025	TAX	3940	PINGLE, MICHAEL A	DUE TO TAXPAYERS	275.000	000	62.86
11/19/2025	TAX	3941	LIVINGSTON COUNTY TREASURER	DUE TO LIVINGSTON COUNTY	222.000	000	4,160.19
				INTEREST AND DIVIDENDS	665.000	000	80.86
Check TAX 3941 Total for Fund 703 CURRENT TAX COLLECTION							4,241.05

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 703 CURRENT TAX COLLECTION</b>							
11/19/2025	TAX	3942	FOWLerville COMMUNITY SCHOOLS	DUE TO FOWLerville SCHOOLS	225.000	000	253.08
11/19/2025	TAX	3943	LIVINGSTON EDUCATIONAL SERVICES AG	DUE TO LESA	234.000	000	1,431.21
				INTEREST AND DIVIDENDS	665.000	000	27.84
Check TAX 3943 Total for Fund 703 CURRENT TAX COLLECTION							1,459.05
11/19/2025	TAX	3944	CONWAY TOWNSHIP	DUE TO GENERAL FUND	214.101	000	64.86
Total For Fund: 703							18,691.27
Report Total:							36,453.18

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



Reporting Period: Current				
Payrolls Included in this Report				
Run #	Pay Group	Check Date	Period Ending	Payroll Run Type
159	Monthly	10/15/2025	9/30/2025	Regular Payroll

Full GL Account	Account Description	Debit	Credit
<b><u>Payroll Entries</u></b>			
101.000.231.000	Payroll Liabilities		4,210.33
101.000.231.200	Michigan Withholding Liability		736.86
101.101.702.000	Township Board:Salaries Wages	392.00	
101.171.702.000	Supervisor's Office:Salaries	2,026.83	
101.215.702.000	Clerk's Office:Salaries & Wages	2,309.36	
101.215.703.000	Clerk's Office:Deputies Wages	1,508.00	
101.253.702.000	Treasurer's Office:Salaries & Wages	2,172.91	
101.253.703.000	Treasurer's Office:Deputies Salaries	1,210.00	
101.257.702.000	Assessor:Salaries	3,673.42	
101.261.704.000	Unallocated:Receptionist salary	1,369.50	
101.261.710.000	Unallocated:Payroll Taxes	1,429.25	
101.261.808.000	Unallocated:Payroll Billing	232.44	
101.265.705.000	Building & Grounds:Hall Monitor Salary	75.00	
101.302.809.000	Township Board:Fire Authority Rep	90.00	
101.567.702.000	Cemetery:Salaries	415.00	
101.751.702.000	Planning & Zoning:Salaries	3,441.00	
101-000-001.000	First National - General Fund		15,165.08
101-000-001.000	First National - General Fund		232.44
<b>101-000-001.000 - First National - General Fund Subtotal</b>		<b>0.00</b>	<b>15,397.52</b>
<b>Payroll Entries Total</b>		<b>20,344.71</b>	<b>20,344.71</b>
<b><u>Impound Entries</u></b>			
101.000.231.000	Payroll Liabilities	3,581.45	
101.000.231.200	Michigan Withholding Liability	736.86	
101-000-001.000	First National - General Fund		4,318.31
<b>Impound Entries Total</b>		<b>4,318.31</b>	<b>4,318.31</b>
<b>Report Total</b>		<b>24,663.02</b>	<b>24,663.02</b>

Reporting Period: Current				
Payrolls Included in this Report				
Run #	Pay Group	Check Date	Period Ending	Payroll Run Type
0	Monthly	11/14/2025	10/31/2025	Regular Payroll

Full GL Account	Account Description	Debit	Credit
<b>Payroll Entries</b>			
101.000.231.000	Payroll Liabilities		3,658.77
101.000.231.200	Michigan Withholding Liability		685.87
101.101.702.000	Township Board:Salaries Wages	392.00	
101.171.702.000	Supervisor's Office:Salaries	2,026.83	
101.215.702.000	Clerk's Office:Salaries & Wages	2,309.36	
101.215.703.000	Clerk's Office:Deputies Wages	1,034.50	
101.253.702.000	Treasurer's Office:Salaries & Wages	2,172.91	
101.253.703.000	Treasurer's Office:Deputies Salaries	1,270.50	
101.257.702.000	Assessor:Salaries	3,743.42	
101.261.704.000	Unallocated:Receptionist salary	1,034.00	
101.261.710.000	Unallocated:Payroll Taxes	1,280.80	
101.261.808.000	Unallocated:Payroll Billing	237.44	
101.567.702.000	Cemetery:Salaries	505.00	
<del>101.701.702.000</del> 101-701-702 →	Planning & Zoning:Salaries	2,254.00	
101-000-001.000	First National - General Fund		13,678.68
101-000-001.000	First National - General Fund		237.44
<b>101-000-001.000 - First National - General Fund Subtotal</b>		<b>0.00</b>	<b>13,916.12</b>
<b>Payroll Entries Total</b>		<b>18,260.76</b>	<b>18,260.76</b>
<b>Impound Entries</b>			
101.000.231.000	Payroll Liabilities	3,273.43	
101.000.231.200	Michigan Withholding Liability	685.87	
101-000-001.000	First National - General Fund		3,959.30
<b>Impound Entries Total</b>		<b>3,959.30</b>	<b>3,959.30</b>
<b>Report Total</b>		<b>22,220.06</b>	<b>22,220.06</b>

FILED NOV 05 2025

## CHECK REGISTER FOR CONWAY TOWNSHIP

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Check	Vendor Name	Amount
<b>Bank CEM BOAA - CEMETERY</b>			
11/18/2025	1050	MCALLISTER'S EXCAVATING & CEM	243.00
11/18/2025	1051	42 NORTH OUTDOOR SERVICES	1,774.29
CEM TOTALS:			
Total of 2 Checks:			2,017.29
Less 0 Void Checks:			0.00
Total of 2 Disbursements:			2,017.29
<b>Bank GEN BOAA - GENERAL FUND</b>			
11/12/2025	12920	H & H PUBLICATION	57.50
11/12/2025	12921	APPLIED INNOVATION	71.85
11/12/2025	12922	R.I. THOMAS PROPERTY MAINTENA	560.00
11/12/2025	12923	FOSTER SWIFT	5,792.20
11/12/2025	12924	POSTMASTER	370.00
11/12/2025	12925	TARA FOOTE	25.00
11/12/2025	12926	SUSAN EGBERT	24.64
11/18/2025	37(E)	WM CORPORATE SERVICES, INC	63.84
11/18/2025	12927	BROWN, MIKE	50.84
11/18/2025	12928	LOWE, DIANA	26.32
11/18/2025	12929	DEBBIE GRUBB	17.29
11/18/2025	12930	KLEIN, JEFF	15.05
11/18/2025	12931	GARY KLEIN	15.05
11/18/2025	12932	JAMIE HERTZLER	15.05
11/18/2025	12933	SUSAN EGBERT	29.00
11/18/2025	12934	ACCIDENT FUND INSURANCE COMPA	296.00
11/18/2025	12935	42 NORTH OUTDOOR SERVICES	308.57
11/18/2025	12936	LCGIS	206.00
11/18/2025	12937	CORRIGAN RECORD STORAGE LLC	9.95
11/19/2025	12938	K&S ENGINEERS LLC	2,337.00
11/21/2025	12939	ECONO PRINT	2,324.19
11/26/2025	38(E)	VISA	1,624.40
GEN TOTALS:			
Total of 22 Checks:			14,239.74
Less 0 Void Checks:			0.00
Total of 22 Disbursements:			14,239.74
<b>Bank SOLAR ESCROW-SOLAR</b>			
11/19/2025	103	LOWE, DIANA	4.88
SOLAR TOTALS:			
Total of 1 Checks:			4.88
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			4.88
<b>Bank TAX BOAA - TAX FUND</b>			
11/18/2025	3933	MERRILL KENNETH & LISA	2,951.43
11/18/2025	3934	MICKUS CHRISTOPHER & JACLYN	2,791.72
11/18/2025	3935	RAYMER, ROBERT F & ANA D	30.00
11/18/2025	3936	THOMAS, CAMERON JAMES & VANES	1,834.17
11/18/2025	3937	WETTERSTROM MARK	1,061.55
11/18/2025	3938	JONES, ROBERT & SAMANTHA S	2,284.33
11/18/2025	3939	REED, GARY LEE & KATIE LEIGH	1,657.17
11/18/2025	3940	PINGLE, MICHAEL A	62.86
11/19/2025	3941	LIVINGSTON COUNTY TREASURER	4,241.05
11/19/2025	3942	FOWLerville COMMUNITY SCHOOLS	253.08
11/19/2025	3943	LIVINGSTON EDUCATIONAL SERVIC	1,459.05
11/19/2025	3944	CONWAY TOWNSHIP	64.86
TAX TOTALS:			
Total of 12 Checks:			18,691.27
Less 0 Void Checks:			0.00
Total of 12 Disbursements:			18,691.27
<b>Bank TRUST BOAA - TRUST AND AGENCY</b>			
11/18/2025	1135	STACY BISHOP	350.00
11/19/2025	1136	CONWAY TOWNSHIP	800.00
11/25/2025	1137	PAM ROBERTS	350.00
TRUST TOTALS:			
Total of 3 Checks:			1,500.00
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			1,500.00

# CHECK REGISTER FOR CONWAY TOWNSHIP

CHECK DATE 11/01/2025 - 11/30/2025

Check Date	Check	Vendor Name	Amount
REPORT TOTALS:			
Total of 40 Checks:			36,453.18
Less 0 Void Checks:			0.00
Total of 40 Disbursements:			36,453.18

## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 10/01/2025 - 10/31/2025

POSTED AND UNPOSTED  
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 101 GENERAL</b>					
<b>Department: 261 GENERAL GOVERNMENT</b>					
101-261-727.000	NEW VACUUM FOR OFFICE	VISA	VISA BILL FOR SEPTEMBER	125.08	36
101-261-727.000	TAPE MEASURE FOR BRANDE	VISA	VISA BILL FOR SEPTEMBER	23.56	36
101-261-727.000	NOTARY SUPPLIES	VISA	VISA BILL FOR SEPTEMBER	93.28	36
101-261-860.000	ZONING ENFORCEMENT 60X.70	CESARZ, RUSS	AUGUST MILEAGE	42.00	12906
101-261-860.000	376.5 MILES X .70	BRANDE NOGAFSKY	JUNE-SEPT MILEAGE	263.55	12907
101-261-860.000	AUG. 52.8X.70	SUSAN EGBERT	AUG-SEPT MILEAGE	36.96	12908
101-261-860.000	SEPT. 80.40 X.70	SUSAN EGBERT	AUG-SEPT MILEAGE	56.28	12908
101-261-860.000	AUG MILES 37.6X.70	LOWE, DIANA	AUG AND SEPT MILEAGE	26.32	12909
101-261-860.000	SEPT MILES 56.4X.70	LOWE, DIANA	AUG AND SEPT MILEAGE	39.48	12909
101-261-860.000	JULY-SEPT 177.60X.70	BLEVINS, LEAH	JULY-SEPT MILES	124.32	12910
101-261-860.000	TFOOTE JUL-SEPT2025 (370 M	TARA FOOTE	TARA FOOTE MILAGE FROM JULY-SEPT 2025	259.00	12913
101-261-900.000	TAX NOTICE AD 07SEPT2025	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	27.50	12912
101-261-900.000	TAX NOTICE AD 14SEPT2025	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	27.50	12912
101-261-900.000	19AUG25 SYNOPSIS FOR 14SEP	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	65.00	12912
101-261-900.000	16SEPT25 SYNOPSIS FOR 21SE	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	67.50	12912
101-261-900.000	PUBLIC HEARING AD 21SEPT25	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	47.50	12912
101-261-900.000	PUBLIC HEARING CANCELLED 2	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	32.50	12912
101-261-900.000	SNOW REMOVAL BIDS AD 28SEP	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	37.50	12912
101-261-900.000	SNOW REMOVAL BIDS AD 05OCT	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERVILL	37.50	12912
101-261-955.000	AI RECORDER FOR PLANNING C	VISA	VISA BILL FOR SEPTEMBER	155.00	36
101-261-956.000	NETWORK SERVICES AGREEMENT	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	1,998.69	12916
101-261-956.000	ADDITIONAL MANAGED SERVER	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	170.00	12916
101-261-956.000	ADDITIONAL MANAGED WORKSTA	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	175.00	12916
101-261-956.000	MERAKI MX67 MONTHLY RENTAL	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	23.00	12916
101-261-956.000	MERAKI ADVANCED SECURITY C	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	46.00	12916
101-261-956.000	MERAKI MR36WIRELESS ACCESS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	50.00	12916
101-261-956.000	LIC-ENT-3YR-HAAR-MONTHLY	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	21.20	12916
101-261-956.000	DATTO S5-X HAAR1 YR TBR	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	555.00	12916
101-261-956.000	ENHANCED SECURITY BUNDLE	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	165.00	12916
101-261-956.000	UNITE OFFICE365- BUSINESS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	44.10	12916
101-261-956.000	UNITE OFFICE365- BUSINESS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	236.34	12916
101-261-956.000	REMOTE MONTHLY ACCESS CT19	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	10.00	12916
101-261-957.000	CERTIFIED MAIL 9JUL2025	TARA FOOTE	TFOOTE POSTAGE REIMBURSEMENT	4.85	12917
101-261-957.000	UPS OVERNIGHT FOIA MAIL 14	TARA FOOTE	TFOOTE POSTAGE REIMBURSEMENT	38.79	12917
101-261-957.000	FIRST CLASS POSTAGE	VISA	VISA BILL FOR SEPTEMBER	2.44	36
101-261-957.000	SOLAR MAILINGS FOR ESCROW	VISA	VISA BILL FOR SEPTEMBER	23.74	36
Total Department 261 GENERAL GOVERNMENT				5,151.48	
<b>Department: 265 BUILDING AND GROUNDS</b>					
101-265-814.000	LAWN MOWING FOR TOWNHALL	42 NORTH OUTDOOR SERVICES	TOWNHALL GRASS CUTTING FOR SEPTEMBER	308.57	12915
101-265-859.000	INTERMEDIA	VISA	VISA BILL FOR SEPTEMBER	383.78	36
101-265-859.000	AT&T BILL	VISA	VISA BILL FOR SEPTEMBER	264.03	36
101-265-859.000	SURF INTERNET	VISA	VISA BILL FOR SEPTEMBER	105.00	36
101-265-920.000	DUMPSTER SERVICE FOR OCTOB	WM CORPORATE SERVICES, INC	OCTOBER DUMPSTER SERVICE	63.95	35
101-265-920.000	DTE	VISA	VISA BILL FOR SEPTEMBER	458.71	36
Total Department 265 BUILDING AND GROUNDS				1,584.04	
<b>Department: 267 PROFESSIONAL FEES</b>					
101-267-801.000	91 HOURS FOR AUDIT PREP EO	PFEFFER-HANNIFORD-PALKA	JUNE/JULY/AUG AND AUDIT PREP	8,100.00	12911
101-267-801.000	11.75 HOURS FOR MAY 2025	PFEFFER-HANNIFORD-PALKA	JUNE/JULY/AUG AND AUDIT PREP	1,527.50	12911

## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 10/01/2025 - 10/31/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 101 GENERAL</b>					
<b>Department: 267 PROFESSIONAL FEES</b>					
101-267-801.000	12.5 HOURS JUNE, JULY, AUG	PFEFFER-HANNIFORD-PALKA	JUNE/JULY/AUG AND AUDIT PREP	1,875.00	12911
101-267-801.000	CONTRACT FOR RICOH/IMC3510	APPLIED INNOVATION	RICOH/ IMC3510 CONTRACT	69.01	12914
101-267-801.000	PAPER SHREDDING 65 GAL BIN	CORRIGAN RECORD STORAGE LL	CORRIGAN PAPER SHREDDING 65 GALLON BI	241.00	12918
101-267-806.000	F-65 PREPARATION	MANER COSTERISAN	F-65 PREPARATION	700.00	12919
Total Department 267 PROFESSIONAL FEES				12,512.51	
Total Fund 101 GENERAL				19,248.03	
<b>Fund: 204 MUNICIPAL STREET</b>					
<b>Department: 450 ROADS</b>					
204-450-812.000	STOW RD AND BRIMLEY 6369	CHLORIDE SOLUTIONS	DUST CONTROL BRIMLEY, STOW, ROBB, SHE	2,183.52	1037
204-450-812.000	ROBB RD 6370	CHLORIDE SOLUTIONS	DUST CONTROL BRIMLEY, STOW, ROBB, SHE	2,364.20	1037
204-450-812.000	SHERWOOD 6883	CHLORIDE SOLUTIONS	DUST CONTROL BRIMLEY, STOW, ROBB, SHE	1,836.35	1037
204-450-812.000	CHLORIDING ALLEN-FOWLerville	CHLORIDE SOLUTIONS	CHLORIDING ALLEN RD FROM FOWLerville	2,182.83	1038
Total Department 450 ROADS				8,566.90	
Total Fund 204 MUNICIPAL STREET				8,566.90	
<b>Fund: 209 CEMETERY</b>					
<b>Department: 567 CEMETERY</b>					
209-567-814.000	ANTRIM CEMETERY GRASS CUTT 42	NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR SEPTEMBER	462.87	1049
209-567-814.000	BENJAMIN CEMETERY GRASS CU 42	NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR SEPTEMBER	347.14	1049
209-567-814.000	COUGHRAN CEMETERY GRASS CU 42	NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR SEPTEMBER	347.14	1049
209-567-814.000	KLEIN CEMETERY GRASS CUTTI 42	NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR SEPTEMBER	308.57	1049
209-567-814.000	MILLER CEMETERY GRASS CUTT 42	NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR SEPTEMBER	308.57	1049
Total Department 567 CEMETERY				1,774.29	
Total Fund 209 CEMETERY				1,774.29	
<b>Fund: 702 SOLAR ESCROW FUND</b>					
<b>Department: 000</b>					
702-000-215.000	PROJECT 138883SG2025	SPICER GROUP	CONWAY HEADLAND SOLAR PROJECT PROFESS	3,429.50	101
702-000-215.000	INVOICE 916231	FOSTER SWIFT	HEADLAND SOLAR PROFESSIONAL SERVICES	5,436.50	108
702-000-215.000	INVOICE 919014	FOSTER SWIFT	HEADLAND SOLAR PROFESSIONAL SERVICES	2,790.00	108
702-000-215.000	INVOICE 921253	FOSTER SWIFT	HEADLAND SOLAR PROFESSIONAL SERVICES	8,765.20	108
702-000-215.000	SOLAR TIME AND MATERIALS F	CONWAY TOWNSHIP	MONEY OWED TO TOWNSHIP FOR SOLAR TIME	314.98	102
Total Department 000				20,736.18	
Total Fund 702 SOLAR ESCROW FUND				20,736.18	
<b>Fund: 703 CURRENT TAX COLLECTION</b>					
<b>Department: 000</b>					
703-000-214.101	DUE TO GENERAL FUND	CONWAY TOWNSHIP	Tax Disbursement	15,736.31	3929
703-000-222.000	DUE TO LIVINGSTON COUNTY	LIVINGSTON COUNTY TREASURE	Tax Disbursement	1,067,600.89	3930
703-000-225.000	DUE TO FOWLerville SCHOOLS	FOWLerville COMMUNITY SCHO	Tax Disbursement	176,311.82	3932
703-000-234.000	DUE TO LESA	LIVINGSTON EDUCATIONAL SER	Tax Disbursement	330,885.36	3931
703-000-665.000	INTEREST AND DIVIDENDS	LIVINGSTON COUNTY TREASURE	Tax Disbursement	154.63	3930
703-000-665.000	INTEREST AND DIVIDENDS	FOWLerville COMMUNITY SCHO	Tax Disbursement	55.84	3932
703-000-665.000	INTEREST AND DIVIDENDS	LIVINGSTON EDUCATIONAL SER	Tax Disbursement	28.31	3931
Total Department 000				1,590,773.16	
Total Fund 703 CURRENT TAX COLLECTION				1,590,773.16	

# INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

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--- TOTALS BY FUND ---					
	101		GENERAL	19,248.03	
	204		MUNICIPAL STREET	8,566.90	
	209		CEMETERY	1,774.29	
	702		SOLAR ESCROW FUND	20,736.18	
	703		CURRENT TAX COLLECTION	1,590,773.16	
	Total For All Funds:			1,641,098.56	



## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 11/01/2025 - 11/30/2025

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 101 GENERAL</b>					
<b>Department: 000</b>					
101-000-001.000	GEN FUND: BULK MAIL PERMIT	POSTMASTER	USPS MARKETING MAIL- BULK MAIL PERMIT	370.00	12924
			Total Department 000	370.00	
<b>Department: 253 TREASURER</b>					
101-253-969.000	LCTA CHRISTMAS LUNCH AND M	SUSAN EGBERT	S. EGBERT REIMBURSEMENT LCTA CHRISTMA	29.00	12933
			Total Department 253 TREASURER	29.00	
<b>Department: 261 GENERAL GOVERNMENT</b>					
101-261-724.000	INSURANCE AUDIT	ACCIDENT FUND INSURANCE CO	AF GROUP INSURANCE AUDIT	296.00	12934
101-261-727.000	FRAME FOR NEW TOWNSHIP MAP	VISA	VISA BILL FOR OCTOBER	25.18	38
101-261-727.000	2 BOXES OF PAPER	VISA	VISA BILL FOR OCTOBER	93.98	38
101-261-727.000	AIR FILTERS AND SHEET PROT	VISA	VISA BILL FOR OCTOBER	133.42	38
101-261-860.000	37.6 MILES @.70 PER MILE	LOWE, DIANA	DIANA LOWE OCTOBER 2025 MILEAGE	26.32	12928
101-261-860.000	24.7 MILES @.70 CENTS PER	DEBBIE GRUBB	DEBBIE GRUBB OCTOBER 2025 MILEAGE	17.29	12929
101-261-860.000	21.5 MILES @.70 CENTS PER	KLEIN, JEFF	JEFF KLEIN OCTOBER 2025 MILEAGE	15.05	12930
101-261-860.000	21.5 MILES @.70 CENTS PER	GARY KLEIN	GARY KLEIN OCTOBER 2025 MILEAGE	15.05	12931
101-261-860.000	21.5 MILES @.70 CENTS PER	JAMIE HERTZLER	JAMIE HERTZLER OCTOBER 2025 MILEAGE	15.05	12932
101-261-860.000	35.2 MILES @.70 CENTS PER	SUSAN EGBERT	SUSAN EGBERT OCTOBER 2025 MILEAGE	24.64	12926
101-261-900.000	PUBLIC HEARING AD 26OCT202	H & H PUBLICATION	NEWSPAPER PUBLICATIONS FOR FOWLERSVILL	57.50	12920
101-261-900.000	PRINTING & MAILING WINTER	ECONO PRINT	PRINTING, MAILING, POSTAGE AND PROCES	1,106.44	12939
101-261-955.000	BASE MAP 8.5X11 (36@\$5)	LCGIS	36 8X11 BASE MAPS AND 1 34X44 BASE MA	180.00	12936
101-261-955.000	BASE MAP 34X44 (1)	LCGIS	36 8X11 BASE MAPS AND 1 34X44 BASE MA	26.00	12936
101-261-957.000	POSTAGE AND PROCESSING WIN	ECONO PRINT	PRINTING, MAILING, POSTAGE AND PROCES	1,217.75	12939
101-261-957.000	SOLAR MAILINGS FOR ESCROW	VISA	VISA BILL FOR OCTOBER	23.74	38
			Total Department 261 GENERAL GOVERNMENT	3,273.41	
<b>Department: 262 ELECTIONS</b>					
101-262-727.000	MASTER CARDS AND VOTER ID	VISA	VISA BILL FOR OCTOBER	132.42	38
			Total Department 262 ELECTIONS	132.42	
<b>Department: 265 BUILDING AND GROUNDS</b>					
101-265-814.000	LAWN MOWING FOR TOWNHALL	42 NORTH OUTDOOR SERVICES	TOWNHALL GRASS CUTTING FOR OCTOBER	308.57	12935
101-265-859.000	INTERMEDIA	VISA	VISA BILL FOR OCTOBER	385.99	38
101-265-859.000	AT&T BILL	VISA	VISA BILL FOR OCTOBER	274.30	38
101-265-859.000	SURF INTERNET	VISA	VISA BILL FOR OCTOBER	105.00	38
101-265-920.000	DUMPSTER SERVICE	WM CORPORATE SERVICES, INC	NOVEMBER DUMPSTER SERVICE	63.84	37
101-265-920.000	DTE	VISA	VISA BILL FOR OCTOBER	300.37	38
101-265-931.000	4 40LB BAGS OF SALT FOR WA	BROWN, MIKE	M. BROWN REIMBURSEMENT FOR 4 40LB BAG	50.84	12927
101-265-935.000	21SEPT25 BIWEEKLY CLEANING	R.I. THOMAS PROPERTY MAINT	BI-WEEKLY CLEANING 21SEPT-01NOV2025	140.00	12922
101-265-935.000	03OCT25 BIWEEKLY CLEANING	R.I. THOMAS PROPERTY MAINT	BI-WEEKLY CLEANING 21SEPT-01NOV2025	140.00	12922
101-265-935.000	17OCT25 BIWEEKLY CLEANING	R.I. THOMAS PROPERTY MAINT	BI-WEEKLY CLEANING 21SEPT-01NOV2025	140.00	12922
101-265-935.000	01NOV25 BIWEEKLY CLEANING	R.I. THOMAS PROPERTY MAINT	BI-WEEKLY CLEANING 21SEPT-01NOV2025	140.00	12922
101-265-935.000	COPY OF FRONT DOOR KEY FOR TARA FOOTE		REIMBURSEMENT FOR MAKING COPIES OF FR	12.50	12925
101-265-935.000	COPY OF FRONT DOOR KEY FOR TARA FOOTE		REIMBURSEMENT FOR MAKING COPIES OF FR	12.50	12925
			Total Department 265 BUILDING AND GROUNDS	2,073.91	
<b>Department: 267 PROFESSIONAL FEES</b>					
101-267-801.000	CONTRACT FOR RICOH/IMC3510	APPLIED INNOVATION	RICOH/ IMC3510 CONTRACT CN18727-01	57.50	12921
101-267-801.000	CONTRACT ADDITIONAL PAGES	APPLIED INNOVATION	RICOH/ IMC3510 CONTRACT CN18727-01	11.59	12921
101-267-801.000	FREIGHT	APPLIED INNOVATION	RICOH/ IMC3510 CONTRACT CN18727-01	2.76	12921
101-267-801.000	URISQ PRIVACY AND SERCURIT	CORRIGAN RECORD STORAGE LL	URISQ PRIVACY AND SECURITY- CORRIGAN	9.95	12937



# INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

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GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 101 GENERAL</b>					
<b>Department: 267 PROFESSIONAL FEES</b>					
101-267-801.000	ENGINEERING SERVICES- SOLA K&S ENGINEERS LLC		ENGINEERING SERVICES FOR SOLAR SOUND	2,337.00	12938
101-267-801.000	KNOCK EM OUT PEST CONTROL VISA		VISA BILL FOR OCTOBER	150.00	38
101-267-804.000	INVOICE 928382 01OCT-31OCT FOSTER SWIFT		FOSTER SWIFT GENERAL COUNSEL 01SEPT25	3,892.50	12923
101-267-804.000	INVOICE 924981 01SEPT-30SE FOSTER SWIFT		FOSTER SWIFT GENERAL COUNSEL 01SEPT25	1,899.70	12923
Total Department 267 PROFESSIONAL FEES				8,361.00	
Total Fund 101 GENERAL				14,239.74	
<b>Fund: 209 CEMETERY</b>					
<b>Department: 000</b>					
209-000-642.100	30X18 FOUNDATION FOR BENJ. MCALLISTER'S EXCAVATING &	30X18 FOUNDATION FOR BENJAMIN ADD 2 L		243.00	1050
Total Department 000				243.00	
<b>Department: 567 CEMETERY</b>					
209-567-814.000	ANTRIM CEMETERY GRASS CUTT 42 NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR OCTOBER		462.87	1051
209-567-814.000	BENJAMIN CEMETERY GRASS CU 42 NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR OCTOBER		347.14	1051
209-567-814.000	COUGHRAN CEMETERY GRASS CU 42 NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR OCTOBER		347.14	1051
209-567-814.000	KLEIN CEMETERY GRASS CUTTI 42 NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR OCTOBER		308.57	1051
209-567-814.000	MILLER CEMETERY GRASS CUTT 42 NORTH OUTDOOR SERVICES	CEMETERY GRASS CUTTING FOR OCTOBER		308.57	1051
Total Department 567 CEMETERY				1,774.29	
Total Fund 209 CEMETERY				2,017.29	
<b>Fund: 701 TRUST &amp; AGENCY</b>					
<b>Department: 000</b>					
701-000-214.101	DUE TO GENERAL FUND CONWAY TOWNSHIP	KURTZ ORDINANCE CHANGE FEES		800.00	1136
701-000-215.100	STACY BISHOP SECURITY DEPO STACY BISHOP	S. BISHOP HALL SECURITY DEPOSIT REFUN		350.00	1135
701-000-215.100	PAM ROBERTS HALL SECURITY PAM ROBERTS	PAM ROBERTS SECURITY DEPOSIT REFUND		350.00	1137
Total Department 000				1,500.00	
Total Fund 701 TRUST & AGENCY				1,500.00	
<b>Fund: 702 SOLAR ESCROW FUND</b>					
<b>Department: 000</b>					
702-000-215.000	D. LOWE SOLAR MAILING REIM LOWE, DIANA	D. LOWE SOLAR FIRST CLASS MAILING REI		4.88	103
Total Department 000				4.88	
Total Fund 702 SOLAR ESCROW FUND				4.88	
<b>Fund: 703 CURRENT TAX COLLECTION</b>					
<b>Department: 000</b>					
703-000-214.101	DUE TO GENERAL FUND CONWAY TOWNSHIP	Tax Disbursement		64.86	3944
703-000-222.000	DUE TO LIVINGSTON COUNTY LIVINGSTON COUNTY TREASURE	Tax Disbursement		4,160.19	3941
703-000-225.000	DUE TO FOWLerville SCHOOLS FOWLerville COMMUNITY SCHO	Tax Disbursement		253.08	3942
703-000-234.000	DUE TO LESA LIVINGSTON EDUCATIONAL SER	Tax Disbursement		1,431.21	3943
703-000-275.000	DUE TO TAXPAYERS MICKUS CHRISTOPHER & JACLY	2025 Sum Tax Refund 4701-06-400-018		2,791.72	3934
703-000-275.000	DUE TO TAXPAYERS RAYMER, ROBERT F & ANA D	2025 Sum Tax Refund 4701-16-300-013		30.00	3935
703-000-275.000	DUE TO TAXPAYERS THOMAS, CAMERON JAMES & VA	2025 Sum Tax Refund 4701-01-101-040		1,834.17	3936
703-000-275.000	DUE TO TAXPAYERS MERRILL KENNETH & LISA	2025 Sum Tax Refund 4701-14-200-016		2,951.43	3933
703-000-275.000	DUE TO TAXPAYERS WETTERSTROM MARK	2025 Sum Tax Refund 4701-30-300-005		1,061.55	3937
703-000-275.000	DUE TO TAXPAYERS JONES, ROBERT & SAMANTHA S	2025 Sum Tax Refund 4701-09-100-017		2,284.33	3938
703-000-275.000	DUE TO TAXPAYERS REED, GARY LEE & KATIE LEI	2025 Sum Tax Refund 4701-02-101-006		1,657.17	3939

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<b>Fund: 703 CURRENT TAX COLLECTION</b>					
<b>Department: 000</b>					
703-000-275.000	DUE TO TAXPAYERS	PINGLE, MICHAEL A	2025 Sum Tax Refund 4701-06-400-005	62.86	3940
703-000-665.000	INTEREST AND DIVIDENDS	LIVINGSTON COUNTY TREASURE	Tax Disbursement	80.86	3941
703-000-665.000	INTEREST AND DIVIDENDS	LIVINGSTON EDUCATIONAL SER	Tax Disbursement	27.84	3943
Total Department 000				18,691.27	
Total Fund 703 CURRENT TAX COLLECTION				18,691.27	

# INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

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--- TOTALS BY FUND ---					
		101	GENERAL	14,239.74	
		209	CEMETERY	2,017.29	
		701	TRUST & AGENCY	1,500.00	
		702	SOLAR ESCROW FUND	4.88	
		703	CURRENT TAX COLLECTION	18,691.27	
		Total For All Funds:		36,453.18	

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 10/01/2025 - 10/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL</b>							
10/07/2025	GEN	12906	CESARZ, RUSS	ZONING ENFORCEMENT 60X.70	860.000	261	42.00
10/07/2025	GEN	12907	BRANDE NOGAFSKY	376.5 MILES X .70	860.000	261	263.55
10/07/2025	GEN	12908	SUSAN EGBERT	AUG. 52.8X.70	860.000	261	36.96
				SEPT. 80.40 X.70	860.000	261	56.28
		Check GEN 12908 Total for Fund 101 GENERAL					93.24
10/07/2025	GEN	12909	LOWE, DIANA	AUG MILES 37.6X.70	860.000	261	26.32
				SEPT MILES 56.4X.70	860.000	261	39.48
		Check GEN 12909 Total for Fund 101 GENERAL					65.80
10/07/2025	GEN	12910	BLEVINS, LEAH	JULY-SEPT 177.60X.70	860.000	261	124.32
10/07/2025	GEN	12911	PFEFFER-HANNIFORD-PALKA	91 HOURS FOR AUDIT PREP EOY	801.000	267	8,100.00
				11.75 HOURS FOR MAY 2025	801.000	267	1,527.50
				12.5 HOURS JUNE, JULY, AUG	801.000	267	1,875.00
		Check GEN 12911 Total for Fund 101 GENERAL					11,502.50
10/07/2025	GEN	12912	H & H PUBLICATION	TAX NOTICE AD 07SEPT2025	900.000	261	27.50
				TAX NOTICE AD 14SEPT2025	900.000	261	27.50
				19AUG25 SYNOPSIS FOR 14SEPT25	900.000	261	65.00
				16SEPT25 SYNOPSIS FOR 21SEPT25	900.000	261	67.50
				PUBLIC HEARING AD 21SEPT25	900.000	261	47.50
				PUBLIC HEARING CANCELLED 28SEPT25	900.000	261	32.50
				SNOW REMOVAL BIDS AD 28SEPT25	900.000	261	37.50
				SNOW REMOVAL BIDS AD 05OCT25	900.000	261	37.50
		Check GEN 12912 Total for Fund 101 GENERAL					342.50
10/07/2025	GEN	12913	TARA FOOTE	TFOOTE JUL-SEPT2025 (370 MILESEX .70)	860.000	261	259.00
10/07/2025	GEN	12914	APPLIED INNOVATION	CONTRACT FOR RICOH/IMC3510-B/W-COLOR	801.000	267	69.01
10/15/2025	GEN	12915	42 NORTH OUTDOOR SERVICES	LAWN MOWING FOR TOWNHALL	814.000	265	308.57
10/15/2025	GEN	12916	APPLIED INNOVATION	NETWORK SERVICES AGREEMENT	956.000	261	1,998.69
				ADDITIONAL MANAGED SERVER	956.000	261	170.00
				ADDITIONAL MANAGED WORKSTATION	956.000	261	175.00
				MERAKI MX67 MONTHLY RENTAL	956.000	261	23.00
				MERAKI ADVANCED SECURITY CLOUD RENTAL	956.000	261	46.00
				MERAKI MR36WIRELESS ACCESS POINT RENTAL	956.000	261	50.00
				LIC-ENT-3YR-HAAR-MONTHLY	956.000	261	21.20
				DATTO S5-X HAAR1 YR TBR	956.000	261	555.00
				ENHANCED SECURITY BUNDLE	956.000	261	165.00
				UNITE OFFICE365- BUSINESS BASIC	956.000	261	44.10
				UNITE OFFICE365- BUSINESS STANDARD	956.000	261	236.34
				REMOTE MONTHLY ACCESS CT19-PC3	956.000	261	10.00
		Check GEN 12916 Total for Fund 101 GENERAL					3,494.33
10/15/2025	GEN	12917	TARA FOOTE	CERTIFIED MAIL 9JUL2025	957.000	261	4.85
				UPS OVERNIGHT FOIA MAIL 14AUG25	957.000	261	38.79
		Check GEN 12917 Total for Fund 101 GENERAL					43.64
10/15/2025	GEN	12918	CORRIGAN RECORD STORAGE LLC	PAPER SHREDDING 65 GAL BIN DELIVERY	801.000	267	241.00
10/21/2025	GEN	12919	MANER COSTERISAN	F-65 PREPARATION	806.000	267	700.00

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 10/01/2025 - 10/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL</b>							
10/19/2025	GEN	35(E)	WM CORPORATE SERVICES, INC	DUMPSTER SERVICE FOR OCTOBER	920.000	265	63.95
10/26/2025	GEN	36(E)#	VISA	INTERMEDIA	859.000	265	383.78
				AT&T BILL	859.000	265	264.03
				AI RECORDER FOR PLANNING COMMISSION	955.000	261	155.00
				SURF INTERNET	859.000	265	105.00
				DTE	920.000	265	458.71
				NEW VACUUM FOR OFFICE	727.000	261	125.08
				TAPE MEASURE FOR BRANDE	727.000	261	23.56
				NOTARY SUPPLIES	727.000	261	93.28
				FIRST CLASS POSTAGE	957.000	261	2.44
				SOLAR MAILINGS FOR ESCROW REPLENISHMENT	957.000	261	23.74
Check GEN 36(E) Total for Fund 101 GENERAL							1,634.62
Total For Fund: 101							19,248.03
<b>Fund: 204 MUNICIPAL STREET</b>							
10/07/2025	ROAD	1037	CHLORIDE SOLUTIONS	STOW RD AND BRIMLEY 6369	812.000	450	2,183.52
				ROBB RD 6370	812.000	450	2,364.20
				SHERWOOD 6883	812.000	450	1,836.35
Check ROAD 1037 Total for Fund 204 MUNICIPAL STREET							6,384.07
10/07/2025	ROAD	1038	CHLORIDE SOLUTIONS	CHLORIDING ALLEN-FOWLerville TO STOW RD	812.000	450	2,182.83
Total For Fund: 204							8,566.90
<b>Fund: 209 CEMETERY</b>							
10/15/2025	CEM	1049	42 NORTH OUTDOOR SERVICES	ANTRIM CEMETERY GRASS CUTTING	814.000	567	462.87
				BENJAMIN CEMETERY GRASS CUTTING	814.000	567	347.14
				COUGHRAN CEMETERY GRASS CUTTING	814.000	567	347.14
				KLEIN CEMETERY GRASS CUTTING	814.000	567	308.57
				MILLER CEMETERY GRASS CUTTING	814.000	567	308.57
Check CEM 1049 Total for Fund 209 CEMETERY							1,774.29
Total For Fund: 209							1,774.29
<b>Fund: 702 SOLAR ESCROW FUND</b>							
10/15/2025	SOLAR	101	SPICER GROUP	PROJECT 138883SG2025	215.000	000	3,429.50
10/15/2025	SOLAR	102	CONWAY TOWNSHIP	SOLAR TIME AND MATERIALS FOR JUNE	215.000	000	314.98
10/15/2025	SOLAR	108	FOSTER SWIFT	INVOICE 916231	215.000	000	5,436.50
				INVOICE 919014	215.000	000	2,790.00
				INVOICE 921253	215.000	000	8,765.20
Check SOLAR 108 Total for Fund 702 SOLAR ESCROW FUND							16,991.70
Total For Fund: 702							20,736.18
<b>Fund: 703 CURRENT TAX COLLECTION</b>							
10/07/2025	TAX	3929	CONWAY TOWNSHIP	DUE TO GENERAL FUND	214.101	000	15,736.31
10/07/2025	TAX	3930	LIVINGSTON COUNTY TREASURER	DUE TO LIVINGSTON COUNTY	222.000	000	1,067,600.89
				INTEREST AND DIVIDENDS	665.000	000	154.63
Check TAX 3930 Total for Fund 703 CURRENT TAX COLLECTION							1,067,755.52
10/07/2025	TAX	3931	LIVINGSTON EDUCATIONAL SERVICES AG DUE TO LESA		234.000	000	330,885.36

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 10/01/2025 - 10/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 703 CURRENT TAX COLLECTION							
				INTEREST AND DIVIDENDS	665.000	000	28.31
			Check TAX 3931 Total for Fund 703 CURRENT TAX COLLECTION				330,913.67
10/07/2025	TAX	3932	FOWLERVILLE COMMUNITY SCHOOLS	DUE TO FOWLERVILLE SCHOOLS	225.000	000	176,311.82
				INTEREST AND DIVIDENDS	665.000	000	55.84
			Check TAX 3932 Total for Fund 703 CURRENT TAX COLLECTION				176,367.66
Total For Fund: 703							1,590,773.16
Report Total:							1,641,098.56

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

## CHECK REGISTER FOR CONWAY TOWNSHIP

CHECK DATE 10/01/2025 - 10/31/2025

Check Date	Check	Vendor Name	Amount
<b>Bank CEM BOAA - CEMETERY</b>			
10/15/2025	1049	42 NORTH OUTDOOR SERVICES	1,774.29
CEM TOTALS:			
Total of 1 Checks:			1,774.29
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			1,774.29
<b>Bank GEN BOAA - GENERAL FUND</b>			
10/07/2025	12906	CESARZ, RUSS	42.00
10/07/2025	12907	BRANDE NOGAFSKY	263.55
10/07/2025	12908	SUSAN EGBERT	93.24
10/07/2025	12909	LOWE, DIANA	65.80
10/07/2025	12910	BLEVINS, LEAH	124.32
10/07/2025	12911	PFEFFER-HANNIFORD-PALKA	11,502.50
10/07/2025	12912	H & H PUBLICATION	342.50
10/07/2025	12913	TARA FOOTE	259.00
10/07/2025	12914	APPLIED INNOVATION	69.01
10/15/2025	12915	42 NORTH OUTDOOR SERVICES	308.57
10/15/2025	12916	APPLIED INNOVATION	3,494.33
10/15/2025	12917	TARA FOOTE	43.64
10/15/2025	12918	CORRIGAN RECORD STORAGE LLC	241.00
10/19/2025	35(E)	WM CORPORATE SERVICES, INC	63.95
10/21/2025	12919	MANER COSTERISAN	700.00
10/26/2025	36(E)	VISA	1,634.62
GEN TOTALS:			
Total of 16 Checks:			19,248.03
Less 0 Void Checks:			0.00
Total of 16 Disbursements:			19,248.03
<b>Bank ROAD BOAA - ROAD CHECKING</b>			
10/07/2025	1037	CHLORIDE SOLUTIONS	6,384.07
10/07/2025	1038	CHLORIDE SOLUTIONS	2,182.83
ROAD TOTALS:			
Total of 2 Checks:			8,566.90
Less 0 Void Checks:			0.00
Total of 2 Disbursements:			8,566.90
<b>Bank SOLAR ESCROW-SOLAR</b>			
10/15/2025	101	SPICER GROUP	3,429.50
10/15/2025	102	CONWAY TOWNSHIP	314.98
10/15/2025	108	FOSTER SWIFT	16,991.70
SOLAR TOTALS:			
Total of 3 Checks:			20,736.18
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			20,736.18
<b>Bank TAX BOAA - TAX FUND</b>			
10/07/2025	3929	CONWAY TOWNSHIP	15,736.31
10/07/2025	3930	LIVINGSTON COUNTY TREASURER	1,067,755.52
10/07/2025	3931	LIVINGSTON EDUCATIONAL SERVIC	330,913.67
10/07/2025	3932	FOWLerville COMMUNITY SCHOOLS	176,367.66
TAX TOTALS:			
Total of 4 Checks:			1,590,773.16
Less 0 Void Checks:			0.00
Total of 4 Disbursements:			1,590,773.16
REPORT TOTALS:			
Total of 26 Checks:			1,641,098.56
Less 0 Void Checks:			0.00
Total of 26 Disbursements:			1,641,098.56

## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 12/01/2025 - 12/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 101 GENERAL</b>							
12/09/2025	GEN	12940	LIVINGSTON COUNTY ASSESSORS ASSOCI	LCAA ANNUAL HOLIDAY PARTY	969.000	257	33.00
12/10/2025	GEN	12941	CGM SERVICES LLC	FULL PLOW 11/30/25	803.000	265	75.00
				SALT 11/30/25	803.000	265	85.50
				SIDEWALKS 11/30/25	803.000	265	17.50
				SALT 12/1/25	803.000	265	76.00
				SIDEWALKS 12/1/25	803.000	265	8.75
				SALT 12/2/25	803.000	265	104.50
				SIDEWALKS 12/2/25	803.000	265	8.75
				SALT 12/4/25	803.000	265	95.00
				SIDEWALKS 12/4/25	803.000	265	8.75
Check GEN 12941 Total for Fund 101 GENERAL							479.75
12/10/2025	GEN	12942	CGM SERVICES LLC	SALT 11/10/25	803.000	265	114.00
12/10/2025	GEN	12944#	APPLIED INNOVATION	NETWORK SERVICES AGREEMENT	956.003	261	1,998.69
				ADDITIONAL MANAGED SERVER	956.003	261	170.00
				ADDITIONAL MANAGED WORKSTATION	956.003	261	385.00
				MERAKI MX67 MONTHLY RENTAL	956.003	261	23.00
				MERAKI MX SMALL ESSENTIALS ANNUAL COMMIT	956.003	261	65.06
				MERAKI MR36WIRELESS ACCESS POINT RENTAL	956.003	261	50.00
				MERAKI MR SERIES ESSENTIALS ANNUAL	956.003	261	21.14
				DATTO S5-X HAAR1 YR TBR	956.003	261	555.00
				ENHANCED SECURITY BUNDLE	956.003	261	165.00
				UNITE OFFICE365- BUSINESS BASIC	956.003	261	44.10
				UNITE OFFICE365- BUSINESS STANDARD	956.003	261	236.34
				REMOTE MONTHLY ACCESS CT19-PC3	956.003	261	10.00
				ADOBE AGREEMENT MNS-23360	956.003	261	1,106.13
				RICOH/ IMC3510 CONTRACT	801.000	267	66.33
Check GEN 12944 Total for Fund 101 GENERAL							4,895.79
12/10/2025	GEN	12945	KENNEDY PARKER	T. PARKER LAST PAYROLL CHECK	702.000	701	101.58
12/10/2025	GEN	12946	MCKENNA ASSOCIATES	13OCT25 PC MEETING SENIOR PRIN. PLANNER	805.000	267	400.00
				13OCT25 PC MEETING SENIOR PLANNER	805.000	267	270.00
				PREPARE MASTER PLAN UPDATE	805.000	267	4,380.00
				EDIT ZONING TXT AMEND AIRPORT CAMPING	805.000	267	30.00
Check GEN 12946 Total for Fund 101 GENERAL							5,080.00
12/16/2025	GEN	39(E)	WM CORPORATE SERVICES, INC	DUMPSTER SERVICE	920.000	265	64.25
12/26/2025	GEN	40(E)#	VISA	INTERMEDIA	859.000	265	384.86
				AT&T BILL	859.000	265	242.90
				SURF INTERNET	859.000	265	105.00
				MSU ZONING TRAINING	969.000	701	575.00
				KEYBOARD AND MOUSE SET	727.000	261	84.97
				GLASS CLEANER	727.000	261	21.72
				SOLAR MAILINGS FOR ESCROW REPLENISHMENT	957.000	261	24.84
Check GEN 40(E) Total for Fund 101 GENERAL							1,439.29
Total For Fund: 101							12,207.66
<b>Fund: 204 MUNICIPAL STREET</b>							
12/10/2025	ROAD	1039	LIVINGSTON COUNTY ROAD COMMISSION	489.02.5204BV OWOSSO RD	001.000	000	67,131.35



## CHECK DISBURSEMENT REPORT FOR CONWAY TOWNSHIP

CHECK DATE 12/01/2025 - 12/31/2025

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 204 MUNICIPAL STREET</b>							
12/10/2025	ROAD	1040	LIVINGSTON COUNTY ROAD COMMISSION	459.0097AW FOWLERVILLE RD	001.000	000	355,000.00
Total For Fund: 204							422,131.35
<b>Fund: 209 CEMETERY</b>							
12/10/2025	CEM	1052	SITE INDUSTRIES LLC	CEMSITES ANNUAL LICENSING RENWAL 25-26	956.000	567	1,390.00
12/10/2025	CEM	1053	H & H PUBLICATION	2X5 AD- CEMETERY CLEANUP 5OCT25	955.000	567	57.50
Total For Fund: 209							1,447.50
Report Total:							435,786.51

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 12/01/2025 - 12/30/2025

POSTED AND UNPOSTED  
OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 101 GENERAL</b>					
<b>Department: 257 ASSESSOR</b>					
101-257-969.000	LCAA ANNUAL HOLIDAY PARTY	LIVINGSTON COUNTY ASSESSOR	LCAA ANNUAL HOLIDAY PARTY	33.00	12940
Total Department 257 ASSESSOR				33.00	
<b>Department: 261 GENERAL GOVERNMENT</b>					
101-261-727.000	KEYBOARD AND MOUSE SET	VISA	VISA BILL FOR NOVEMBER	84.97	40
101-261-727.000	GLASS CLEANER	VISA	VISA BILL FOR NOVEMBER	21.72	40
101-261-956.003	NETWORK SERVICES AGREEMENT	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	1,998.69	12944
101-261-956.003	ADDITIONAL MANAGED SERVER	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	170.00	12944
101-261-956.003	ADDITIONAL MANAGED WORKSTA	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	385.00	12944
101-261-956.003	MERAKI MX67 MONTHLY RENTAL	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	23.00	12944
101-261-956.003	MERAKI MX SMALL ESSENTIALS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	65.06	12944
101-261-956.003	MERAKI MR36WIRELESS ACCESS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	50.00	12944
101-261-956.003	MERAKI MR SERIES ESSENTIAL	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	21.14	12944
101-261-956.003	DATTO S5-X HAAR1 YR TBR	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	555.00	12944
101-261-956.003	ENHANCED SECURITY BUNDLE	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	165.00	12944
101-261-956.003	UNITE OFFICE365- BUSINESS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	44.10	12944
101-261-956.003	UNITE OFFICE365- BUSINESS	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	236.34	12944
101-261-956.003	REMOTE MONTHLY ACCESS CT19	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	10.00	12944
101-261-956.003	ADOBE AGREEMENT MNS-23360	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	1,106.13	12944
101-261-957.000	SOLAR MAILINGS FOR ESCROW	VISA	VISA BILL FOR NOVEMBER	24.84	40
Total Department 261 GENERAL GOVERNMENT				4,960.99	
<b>Department: 265 BUILDING AND GROUNDS</b>					
101-265-803.000	SALT 11/10/25	CGM SERVICES LLC	SALT 11/10/25	114.00	12942
101-265-803.000	FULL PLOW 11/30/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	75.00	12941
101-265-803.000	SALT 11/30/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	85.50	12941
101-265-803.000	SIDEWALKS 11/30/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	17.50	12941
101-265-803.000	SALT 12/1/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	76.00	12941
101-265-803.000	SIDEWALKS 12/1/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	8.75	12941
101-265-803.000	SALT 12/2/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	104.50	12941
101-265-803.000	SIDEWALKS 12/2/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	8.75	12941
101-265-803.000	SALT 12/4/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	95.00	12941
101-265-803.000	SIDEWALKS 12/4/25	CGM SERVICES LLC	SALT AND SNOW PLOWING 11/30, 12/1, 12	8.75	12941
101-265-859.000	INTERMEDIA	VISA	VISA BILL FOR NOVEMBER	384.86	40
101-265-859.000	AT&T BILL	VISA	VISA BILL FOR NOVEMBER	242.90	40
101-265-859.000	SURF INTERNET	VISA	VISA BILL FOR NOVEMBER	105.00	40
101-265-920.000	DUMPSTER SERVICE	WM CORPORATE SERVICES, INC	DECEMBER DUMPSTER SERVICE	64.25	39
Total Department 265 BUILDING AND GROUNDS				1,390.76	
<b>Department: 267 PROFESSIONAL FEES</b>					
101-267-801.000	RICOH/ IMC3510 CONTRACT	APPLIED INNOVATION	APPLIED INNOVATION SERVICES PER AGREE	66.33	12944
101-267-805.000	13OCT25 PC MEETING SENIOR	MCKENNA ASSOCIATES	MCKENNA PROFESSIONAL SERVICES BILLING	400.00	12946
101-267-805.000	13OCT25 PC MEETING SENIOR	MCKENNA ASSOCIATES	MCKENNA PROFESSIONAL SERVICES BILLING	270.00	12946
101-267-805.000	PREPARE MASTER PLAN UPDATE	MCKENNA ASSOCIATES	MCKENNA PROFESSIONAL SERVICES BILLING	4,380.00	12946
101-267-805.000	EDIT ZONING TXT AMEND AIRP	MCKENNA ASSOCIATES	MCKENNA PROFESSIONAL SERVICES BILLING	30.00	12946
Total Department 267 PROFESSIONAL FEES				5,146.33	
<b>Department: 701 PLANNING AND ZONING</b>					
101-701-702.000	T. PARKER LAST PAYROLL	CHE KENNEDY PARKER	TOM PARKER ACH RETURN CHECK DUE TO AC	101.58	12945
101-701-969.000	MSU ZONING TRAINING	VISA	VISA BILL FOR NOVEMBER	575.00	40

## INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 12/01/2025 - 12/30/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
<b>Fund: 101 GENERAL</b>					
<b>Department: 701 PLANNING AND ZONING</b>					
Total Department 701 PLANNING AND ZONING				676.58	
Total Fund 101 GENERAL				12,207.66	
<b>Fund: 204 MUNICIPAL STREET</b>					
<b>Department: 000</b>					
204-000-001.000	459.0097AW FOWLerville RD	LIVINGSTON COUNTY ROAD COM WORK ORDER 0097AW FOWLerville RD- MOR		355,000.00	1040
204-000-001.000	489.02.5204BV OWOSSO RD	LIVINGSTON COUNTY ROAD COM WORK ORDER 5204BV OWOSSO RD- CHASE LA		67,131.35	1039
Total Department 000				422,131.35	
Total Fund 204 MUNICIPAL STREET				422,131.35	
<b>Fund: 209 CEMETERY</b>					
<b>Department: 567 CEMETERY</b>					
209-567-955.000	2X5 AD- CEMETERY CLEANUP 5 H & H PUBLICATION	2X5 AD CEMETERY CLEANUP 5OCT25		57.50	1053
209-567-956.000	CEMSITES ANNUAL LICENSING SITE INDUSTRIES LLC, DBA C	ANNUAL LICENSING FOR CEMSITES 25-26		1,390.00	1052
Total Department 567 CEMETERY				1,447.50	
Total Fund 209 CEMETERY				1,447.50	

# INVOICE DISTRIBUTION REPORT FOR CONWAY TOWNSHIP

POST DATES 12/01/2025 - 12/30/2025

POSTED AND UNPOSTED

OPEN AND PAID

GL Number	Invoice Line Desc	Vendor Name	Invoice Description	Amount	Check Number
--- TOTALS BY FUND ---					
		101	GENERAL	12,207.66	
		204	MUNICIPAL STREET	422,131.35	
		209	CEMETERY	1,447.50	
		Total For All Funds:		435,786.51	

## CHECK REGISTER FOR CONWAY TOWNSHIP

CHECK DATE 12/01/2025 - 12/30/2025

Check Date	Check	Vendor Name	Amount
<b>Bank CEM BOAA - CEMETERY</b>			
12/10/2025	1052	SITE INDUSTRIES LLC	1,390.00
12/10/2025	1053	H & H PUBLICATION	57.50
CEM TOTALS:			
Total of 2 Checks:			1,447.50
Less 0 Void Checks:			0.00
Total of 2 Disbursements:			1,447.50
<b>Bank GEN BOAA - GENERAL FUND</b>			
12/09/2025	12940	LIVINGSTON COUNTY ASSESSORS A	33.00
12/10/2025	12941	CGM SERVICES LLC	479.75
12/10/2025	12942	CGM SERVICES LLC	114.00
12/10/2025	12944	APPLIED INNOVATION	4,895.79
12/10/2025	12945	KENNEDY PARKER	101.58
12/10/2025	12946	MCKENNA ASSOCIATES	5,080.00
12/16/2025	39(E)	WM CORPORATE SERVICES, INC	64.25
12/26/2025	40(E)	VISA	1,439.29
GEN TOTALS:			
Total of 8 Checks:			12,207.66
Less 0 Void Checks:			0.00
Total of 8 Disbursements:			12,207.66
<b>Bank ROAD BOAA - ROAD CHECKING</b>			
12/10/2025	1039	LIVINGSTON COUNTY ROAD COMMIS	67,131.35
12/10/2025	1040	LIVINGSTON COUNTY ROAD COMMIS	355,000.00
ROAD TOTALS:			
Total of 2 Checks:			422,131.35
Less 0 Void Checks:			0.00
Total of 2 Disbursements:			422,131.35
REPORT TOTALS:			
Total of 12 Checks:			435,786.51
Less 0 Void Checks:			0.00
Total of 12 Disbursements:			435,786.51

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	Original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 101 GENERAL</b>				
<b>Account Category: Estimated Revenues</b>				
101-000-402.000	CURRENT PROPERTY TAXES	134,000.00	139,000.00	0.00
101-000-404.000	PROPERTY TAX SET FEE	0.00	4,500.00	0.00
101-000-445.000	PENALTIES AND INTEREST ON TA	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMIN FEE	50,000.00	50,000.00	22,055.68
101-000-448.000	SCHOOL TAX COLLECTION FEE	0.00	0.00	0.00
101-000-451.000	SAD PRINCIPAL-EVA LANE	0.00	0.00	0.00
101-000-451.100	SAD INTEREST-EVA LANE	0.00	0.00	0.00
101-000-491.000	DOG LICENSES	0.00	0.00	16.50
101-000-492.000	FEES, LICENSES, AND PERMITS	11,000.00	22,000.00	18,711.24
101-000-492.100	DIVIDENDS	0.00	0.00	0.00
101-000-569.100	STATE GRANT-METRO ACT	5,000.00	11,000.00	11,724.93
101-000-573.000	LCSA PPT REIMBURSEMENT	0.00	0.00	0.00
101-000-574.000	STATE GRANT-STATE REVENUE SHA	385,000.00	392,000.00	266,266.45
101-000-607.000	RESEARCH FEES	0.00	0.00	0.00
101-000-665.000	INTEREST AND DIVIDENDS	22,000.00	22,000.00	16,432.64
101-000-667.000	RENT	1,100.00	1,100.00	1,125.00
101-000-675.000	MISCELLANEOUS REVENUES	1,500.00	1,500.00	274.35
101-000-676.000	GENERAL REIMBURSEMENTS	0.00	0.00	253.62
101-000-676.100	GRANT REIMBURSEMENT	0.00	0.00	0.00
101-000-676.200	ELECTION REIMBURSEMENT	0.00	0.00	2,266.00
101-000-689.000	CASH OVER OR SHORT	0.00	0.00	0.00
101-000-699.209	TRANSFER IN FROM CEMETERY FUN	0.00	0.00	0.00
101-000-699.701	TRANSFER IN FROM T&A	0.00	0.00	0.00
101-000-699.811	TRANSFER IN - SECLUDED ACRES	0.00	0.00	3,644.64
Estimated Revenues		609,600.00	643,100.00	342,771.05
<b>Account Category: Appropriations</b>				
101-000-995.811	TRANSFER OUT - SPECIAL ASSESS	0.00	0.00	0.00
101-101-702.000	SALARIES AND WAGES	8,500.00	8,500.00	4,792.66
101-101-706.000	FOIA COORDINATOR WAGES	1,200.00	1,200.00	0.00
101-101-969.000	SEMINARS AND WORKSHOPS	0.00	500.00	250.00
101-171-702.000	SALARIES AND WAGES	24,321.00	24,321.00	16,214.64
101-171-969.000	SEMINARS AND WORKSHOPS	2,400.00	2,400.00	860.52
101-215-702.000	SALARIES AND WAGES	27,712.00	27,712.00	18,474.88
101-215-703.000	SALARIES AND WAGES-DEPUTY	13,728.00	13,728.00	9,211.07
101-215-969.000	SEMINARS AND WORKSHOPS	4,800.00	4,800.00	1,165.52
101-247-702.000	SALARIES AND WAGES	1,350.00	1,350.00	900.00
101-247-969.000	SEMINARS AND WORKSHOPS	0.00	0.00	0.00
101-253-702.000	SALARIES AND WAGES	26,075.00	26,075.00	17,233.28
101-253-703.000	SALARIES AND WAGES-DEPUTY	13,728.00	16,228.00	10,546.83
101-253-960.000	CHARGEBACKS	300.00	300.00	359.20
101-253-961.000	BANK SERVICE CHARGES	150.00	150.00	0.00
101-253-969.000	SEMINARS AND WORKSHOPS	4,800.00	4,800.00	2,935.76
101-257-702.000	SALARIES AND WAGES	43,000.00	44,500.00	29,544.46
101-257-813.000	ASSESSOR SERVICES	0.00	0.00	0.00
101-257-969.000	SEMINARS AND WORKSHOPS	600.00	600.00	0.00
101-261-704.000	OFFICE ASSISTANT SALARY	13,728.00	13,728.00	8,937.50
101-261-710.000	PAYROLL TAXES	18,000.00	18,000.00	11,575.83
101-261-724.000	INSURANCE AND BONDS	14,000.00	16,000.00	16,090.00
101-261-725.000	WORKWEAR	800.00	800.00	0.00
101-261-727.000	SUPPLIES	2,500.00	2,500.00	1,417.14
101-261-808.000	PAYROLL BILLING	3,500.00	3,500.00	1,872.35
101-261-860.000	MILEAGE	3,500.00	3,500.00	2,613.31
101-261-900.000	PRINTING AND PUBLISHING	8,000.00	8,000.00	4,347.13
101-261-955.000	MISCELLANEOUS EXPENSES	0.00	0.00	361.00
101-261-956.000	MEMBERSHIPS AND DUES, SOFTWARE	29,000.00	0.00	3,494.33
101-261-956.001	MEMBERSHIPS AND DUES	0.00	5,500.00	4,675.66
101-261-956.002	COMPUTER MAINTENANCE AND HOST	0.00	54,000.00	32,996.48
101-261-956.003	SOFTWARE	0.00	10,500.00	10,135.00
101-261-957.000	POSTAGE	4,000.00	4,000.00	2,561.20
101-261-958.000	DELINQUENT PPT	0.00	0.00	0.00
101-261-959.200	APPROPRIATION SENIOR CENTER	3,000.00	3,000.00	0.00
101-261-995.209	TRANSFER OUT CEMETERY	0.00	0.00	0.00
101-262-702.000	SALARIES AND WAGES	14,000.00	2,000.00	1,565.65
101-262-727.000	SUPPLIES	650.00	650.00	132.42
101-262-727.100	ELECTION POSTAGE	1,200.00	1,200.00	0.00
101-262-900.000	PRINTING AND PUBLISHING	4,500.00	4,500.00	0.00
101-262-900.100	MISCELLANEOUS EXPENSES	800.00	800.00	229.74
101-262-931.000	EQUIPMENT MAINTENANCE	2,500.00	3,500.00	1,634.73

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	Original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 101 GENERAL</b>				
<b>Account Category: Appropriations</b>				
101-265-705.000	HALL MONITOR SALARY	750.00	750.00	450.00
101-265-802.000	LANDSCAPING	1,000.00	1,000.00	0.00
101-265-803.000	SNOW REMOVAL	5,000.00	5,000.00	0.00
101-265-814.000	LAWN MOWING	4,000.00	4,000.00	4,150.85
101-265-859.000	INTERNET AND PHONES	11,000.00	11,000.00	5,507.37
101-265-920.000	UTILITIES	12,000.00	12,000.00	4,363.19
101-265-931.000	EQUIPMENT MAINTENANCE	2,500.00	2,500.00	252.81
101-265-935.000	BUILDING MAINTENANCE	25,000.00	25,000.00	4,384.83
101-265-971.000	CAPITAL-PARKING LOT	0.00	0.00	0.00
101-265-972.000	CAPITAL IMPROVEMENTS	0.00	10,000.00	7,800.00
101-265-973.000	OFFICE EQUIPMENT	21,000.00	21,000.00	721.07
101-267-801.000	PROFESSIONAL AND CONTRACTUAL	0.00	0.00	19,972.81
101-267-804.000	ATTORNEY	70,000.00	70,000.00	24,754.51
101-267-805.000	PLANNING COMMISSION	45,000.00	45,000.00	19,122.50
101-267-806.000	AUDITOR	14,000.00	14,000.00	13,600.00
101-267-806.001	ACCOUNTING	0.00	0.00	5,000.00
101-267-807.000	ENGINEER	0.00	21,000.00	0.00
101-302-809.000	FIRE AUTHORITY REP	810.00	810.00	300.00
101-302-810.000	POLICE ORDINANCE ENFORCEMENT	500.00	500.00	0.00
101-302-959.100	CONTRIBUTION POLICE SALARIES	10,000.00	10,000.00	5,000.00
101-445-962.000	DRAINS AT LARGE	45,000.00	45,000.00	0.00
101-446-967.000	CONSTRUCTION AND EXCAVATING	0.00	0.00	0.00
101-446-970.000	SAD ROAD PROJECT	0.00	0.00	0.00
101-526-968.000	SPRING CLEANUP	4,600.00	6,800.00	6,708.00
101-567-702.000	SALARIES AND WAGES	0.00	1,000.00	390.00
101-567-930.000	REPAIR AND MAINTENANCE	0.00	0.00	0.00
101-701-702.000	SALARIES AND WAGES	34,000.00	36,000.00	23,654.00
101-701-969.000	SEMINARS AND WORKSHOPS	750.00	2,000.00	1,850.00
101-751-702.000	SALARIES AND WAGES	270.00	270.00	0.00
101-751-959.000	PARKS AND REC CONTRIBUTIONS	30,000.00	32,000.00	31,500.00
101-900-975.000	CAPITAL OUTLAY - BUILDINGS	0.00	0.00	0.00
101-900-995.811	TRANSFER OUT - SPECIAL ASSESS	0.00	0.00	0.00
101-965-995.811	TRANSFER OUT - SPECIAL ASSESS	0.00	0.00	0.00
Appropriations		633,522.00	709,472.00	396,610.23
<b>Fund 101 - GENERAL:</b>				
TOTAL ESTIMATED REVENUES		609,600.00	643,100.00	342,771.05
TOTAL APPROPRIATIONS		633,522.00	709,472.00	396,610.23
NET OF REVENUES & APPROPRIATIONS:		(23,922.00)	(66,372.00)	(53,839.18)

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26 original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 204 MUNICIPAL STREET</b>				
<b>Account Category: Estimated Revenues</b>				
204-000-402.000	CURRENT PROPERTY TAXES	320,000.00	320,000.00	16,163.66
204-000-665.000	INTEREST AND DIVIDENDS	3,000.00	3,000.00	5,890.25
204-000-699.282	TRANSFER IN - ARPA FUND	0.00	0.00	293,070.27
Estimated Revenues		323,000.00	323,000.00	315,124.18
<b>Account Category: Appropriations</b>				
204-450-727.000	SUPPLIES	0.00	0.00	0.00
204-450-812.000	CHLORIDING	88,000.00	88,000.00	71,984.29
204-450-958.000	DELINQUENT PPT	0.00	0.00	0.00
204-450-960.000	CHARGEBACKS	100.00	100.00	611.09
204-450-961.000	BANK SERVICE CHARGES	50.00	50.00	0.00
204-450-967.100	CONSTRUCTION	125,000.00	125,000.00	0.00
Appropriations		213,150.00	213,150.00	72,595.38
<b>Fund 204 - MUNICIPAL STREET:</b>				
TOTAL ESTIMATED REVENUES		323,000.00	323,000.00	315,124.18
TOTAL APPROPRIATIONS		213,150.00	213,150.00	72,595.38
NET OF REVENUES & APPROPRIATIONS:		109,850.00	109,850.00	242,528.80



BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26 Original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 209 CEMETERY</b>				
<b>Account Category: Estimated Revenues</b>				
209-000-607.100	BURIAL FEES	700.00	700.00	550.00
209-000-642.000	LOT SALES	700.00	700.00	3,550.00
209-000-642.100	FOUNDATIONS	1,300.00	1,300.00	(33.70)
209-000-665.000	INTEREST AND DIVIDENDS	335.00	335.00	231.14
209-000-675.000	MISCELLANEOUS REVENUES	0.00	0.00	0.00
209-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00
Estimated Revenues		3,035.00	3,035.00	4,297.44
<b>Account Category: Appropriations</b>				
209-567-702.000	SALARIES AND WAGES	3,780.00	3,780.00	0.00
209-567-811.000	CONTRACTED LABOR	0.00	0.00	587.40
209-567-814.000	LAWN MOWING	11,000.00	11,000.00	10,645.74
209-567-930.000	REPAIR AND MAINTENANCE	9,000.00	9,000.00	0.00
209-567-932.000	MAINTENANCE	0.00	0.00	0.00
209-567-955.000	MISCELLANEOUS EXPENSES	0.00	0.00	0.00
209-567-956.000	MEMBERSHIPS AND DUES, SOFTWARE	0.00	0.00	45.00
209-567-963.000	PROPERTY TAXES	0.00	0.00	0.00
Appropriations		23,780.00	23,780.00	11,278.14
<b>Fund 209 - CEMETERY:</b>				
TOTAL ESTIMATED REVENUES		3,035.00	3,035.00	4,297.44
TOTAL APPROPRIATIONS		23,780.00	23,780.00	11,278.14
NET OF REVENUES & APPROPRIATIONS:		(20,745.00)	(20,745.00)	(6,980.70)

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26 Original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 282 ARPA</b>				
<b>Account Category: Estimated Revenues</b>				
282-000-528.282	FEDERAL GRANTS-ARPA	0.00	0.00	0.00
	Estimated Revenues	0.00	0.00	0.00
<b>Account Category: Appropriations</b>				
282-209-967.282	ARPA EXPENSES	0.00	0.00	0.00
282-965-995.204	TRANSFER OUT - ROAD FUND	0.00	0.00	293,070.27
	Appropriations	0.00	0.00	293,070.27
Fund 282 - ARPA:				
	TOTAL ESTIMATED REVENUES	0.00	0.00	0.00
	TOTAL APPROPRIATIONS	0.00	0.00	293,070.27
	NET OF REVENUES & APPROPRIATIONS:	0.00	0.00	(293,070.27)

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26 Original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 701 TRUST &amp; AGENCY</b>				
<b>Account Category: Estimated Revenues</b>				
701-000-451.000	SAD PRINCIPAL-EVA LANE	2,200.00	2,200.00	0.00
701-000-451.100	SAD INTEREST-EVA LANE	2,200.00	2,200.00	0.00
701-000-451.200	SAD PRINCIPLE SECLUDED ACRES	18,000.00	18,000.00	0.00
701-000-451.300	SAD INTEREST SECLUDED ACRES	0.00	0.00	0.00
701-000-665.000	INTEREST AND DIVIDENDS	0.00	0.00	86.28
Estimated Revenues		22,400.00	22,400.00	86.28
Fund 701 - TRUST & AGENCY:				
TOTAL ESTIMATED REVENUES		22,400.00	22,400.00	86.28
TOTAL APPROPRIATIONS				
NET OF REVENUES & APPROPRIATIONS:		22,400.00	22,400.00	86.28

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26		25-26	
		Original	Budget	Amended	Budget
Activity					
<b>Fund: 702 SOLAR ESCROW FUND</b>					
<b>Account Category: Estimated Revenues</b>					
702-000-665.000	INTEREST AND DIVIDENDS		0.00		0.00
	Estimated Revenues		0.00		0.00
Fund 702 - SOLAR ESCROW FUND:					
TOTAL ESTIMATED REVENUES			0.00		0.00
TOTAL APPROPRIATIONS					
NET OF REVENUES & APPROPRIATIONS:			0.00		0.00

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26 original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 703 CURRENT TAX COLLECTION</b>				
<b>Account Category: Estimated Revenues</b>				
703-000-451.000	SAD PRINCIPAL-EVA LANE	0.00	0.00	0.00
703-000-665.000	INTEREST AND DIVIDENDS	25,000.00	25,000.00	2,799.98
703-000-665.100	SUMTAX NOT INTERFACED	0.00	0.00	5,761.09
703-000-689.000	CASH OVER OR SHORT	0.00	0.00	0.00
	Estimated Revenues	25,000.00	25,000.00	8,561.07
<b>Account Category: Appropriations</b>				
703-000-961.000	BANK SERVICE CHARGES	0.00	0.00	0.00
703-000-961.100	NSF AND RETURNED CHECKS	0.00	0.00	0.00
	Appropriations	0.00	0.00	0.00
<b>Fund 703 - CURRENT TAX COLLECTION:</b>				
	TOTAL ESTIMATED REVENUES	25,000.00	25,000.00	8,561.07
	TOTAL APPROPRIATIONS	0.00	0.00	0.00
	NET OF REVENUES & APPROPRIATIONS:	25,000.00	25,000.00	8,561.07

BUDGET REPORT FOR CONWAY TOWNSHIP  
Calculations As of 11/30/2025

GL Number	Description	25-26 Original Budget	25-26 Amended Budget	25-26 Activity
<b>Fund: 811 SECLUDED ACRES SPECIAL ASSESMENT FUND</b>				
<b>Account Category: Estimated Revenues</b>				
811-000-451.000	SAD PRINCIPAL-EVA LANE	0.00	0.00	0.00
811-000-451.300	SAD INTEREST SECLUDED ACRES	0.00	0.00	0.00
811-000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00
Estimated Revenues		0.00	0.00	0.00
<b>Account Category: Appropriations</b>				
811-000-970.000	SAD ROAD PROJECT - SECLUDED A	0.00	0.00	0.00
811-446-970.000	SAD ROAD PROJECT - SECLUDED A	0.00	0.00	0.00
Appropriations		0.00	0.00	0.00
<b>Fund 811 - SECLUDED ACRES SPECIAL ASSESMENT FUND:</b>				
TOTAL ESTIMATED REVENUES		0.00	0.00	0.00
TOTAL APPROPRIATIONS		0.00	0.00	0.00
NET OF REVENUES & APPROPRIATIONS:		0.00	0.00	0.00
<b>Report Totals:</b>				
TOTAL ESTIMATED REVENUES - ALL FUNDS		983,035.00	1,016,535.00	670,850.19
TOTAL APPROPRIATIONS - ALL FUNDS		870,452.00	946,402.00	773,554.02
NET OF REVENUES & APPROPRIATIONS:		112,583.00	70,133.00	(102,703.83)



# Fowlerville Community Schools

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7677 W. Sharpe Road, Suite A • Fowlerville, MI 48836

(517) 223-6015 • FAX (517) 223-6022

Matthew Stuard, Superintendent

November 21, 2024

Conway Township  
Bill Grubb  
Supervisor  
8015 N. Fowlerville Road  
PO Box 1157  
Fowlerville, MI 48836

RE: Notice of Termination of Community Recreation Agreement

Dear Mr. Grubb,

This is a formal notice to inform you that Fowlerville Community Schools is terminating participation in the February 20, 2018, Community Recreation Agreement, making the effective date of termination December 31, 2024.

At its Regular Board of Education Meeting on November 19, 2024, the Fowlerville Community Schools Board of Education approved this Notice of Termination, pursuant to the terms outlined in Section 6 of the Recreation Agreement.

Having received notifications of termination from the Village of Fowlerville and the Townships of Handy, Iosco, and Conway, Fowlerville Community Schools is providing this notice to all parties under the agreement.

It is the Board of Education's hope to enter into a new agreement with the municipalities effective January 1, 2025, to ensure there is no disruption to the students of Fowlerville Community Schools and the constituents of the involved municipalities. We remain committed to providing recreational opportunities for our community.

Thank you for your attention to this matter.

Sincerely,



Matt Stuard, Superintendent  
Fowlerville Community Schools



**Conway Township**

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



October 16, 2024

To Whom It May Concern,

Please accept this letter as Conway Township's withdrawal from the current Community Recreation Agreement. We understand that a new agreement is currently being negotiated. As a result, we must formally withdraw from the current Community Recreation Agreement by November 1, 2024.

Our vision for a new agreement has been clearly stated and we look forward to our continued partnership with these recommendations included.

Please contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Grubb". The signature is fluid and cursive, with the first name "Bill" and last name "Grubb" clearly distinguishable.

Bill Grubb

Conway Township Supervisor

# Fowlerville Community Schools

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7677 W. Sharpe Road, Suite A • Fowlerville, MI 48836  
(517) 223-6017 • FAX (517) 223-6022

Conway Township  
8015 N. Fowlerville Road,  
Fowlerville, MI 48836

September 10, 2025

To Whom It May Concern,

We appreciate the partial payment of \$6,500.00 received on July 9, 2025 regarding the second invoicing under the February 20, 2018, Community Education Agreement for the 2024-2025 school year.

This letter is a formal reminder concerning the outstanding balance of \$11,362.08. Attached please find the Board of Education Resolution regarding these unpaid invoices.

Please make check payable to Fowlerville Community Schools and remit to:

Fowlerville Community Schools  
Attn: Marc McKay  
7677 W. Sharpe Road Ste. A  
Fowlerville, MI 48836

Thank you in advance for your attention to this matter.

Sincerely,



Marc McKay  
Chief Financial Officer

# Fowlerville Community Schools

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Board of Education • 7677 Sharpe Rd., Suite A •

Fowlerville, Michigan 48836

(517) 223-6001 • Fax (517) 223-6022

**February 28, 2018**

**Cohoctah Township  
Conway Township  
Handy Township  
Iosco Township  
Village of Fowlerville**

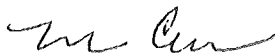
**Re: Fowlerville Area Recreational Agreement**

**Dear Clerk,**

**Enclosed please find the revised Recreation Agreement signed by our Board of Education. Please present this revised agreement to your Board for approval and signature. Return one signed original to my attention at your earliest convenience.**

**If you have any questions, I can be reached at (517) 223-6017.**

**Sincerely,**



**Lauri Coe  
Financial Director  
Fowlerville Community Schools**

- E) Exclusive Right to Sell Contract: W. Grand River Property: Renewal of Contract is up for discussion by Township Board  
Contract is expiring in November, discussion concerning re-listing. There has been very little interest in the property. Clerk was directed to contact Paul Harmon to draw up a contract for re-listing the property for the November meeting.

- F) Balloons over the 'Ville 2025 Participation  
Brief discussion, Township has participated at the elf level in the past.

**MOTION MUNSELL SUPPORT EISELE TO PARTICIPATE IN SPONSORSHIP FOR THE BALLOONS OVER CHRISTMAS IN THE 'VILLE 2025, AT THE ELF LEVEL, IN THE AMOUNT OF \$300.00. MOTION CARRIED.**

- G) Fowlerville Schools 2024-2025 Shortfall Letter  
Discussion concerning letter, recreation contract was cancelled, School is asking for money to cover shortfall. Attorney Homier reviewed termination letter and contract, Board is not legally responsible for the shortfall incurred by the School. Board can decide if they would like to contribute any or all of the requested funds, Clerk Eisele will check if Township has received information concerning resident participation. Will revisit at November meeting.

- H) Acceptance of Updated Assessing Forms
  - a. Application for Exemption from Property Taxes (including guidelines)  
Brief discussion of updated forms.

**MOTION EISELE SUPPORT SHEAR TO ACCEPT THE UPDATED PROPERTY TAX EXEMPTION APPLICATION FORM AND GUIDELINES, FOR OFFICE USE, AS PRESENTED. MOTION CARRIED.**

- I) Clerk's Report
  - a. Invoices: HRC RE: Red Cedar Phase 3  
Discussion of invoices.

**MOTION EISELE SUPPORT SHEAR TO AUTHORIZE THE CLERK TO PAY THE TWO ENGINEERING INVOICES FROM HRC RELATED TO THE RED CEDAR CROSSING PHASE 3 PROJECT, INVOICE DATED MAY 22, 2025, IN THE AMOUNTS OF \$792.40, AND INVOICE DATED JULY 17, 2025, IN THE AMOUNT OF \$1,246.41, FOR A TOTAL AMOUNT OF \$2,038.81. MOTION CARRIED.**

## ESTIMATE

Your Home Solution Experts  
3120 Sovereign Dr., Suite 4B  
Lansing, MI 48911

jessie@yhsepro.com  
+1 (517) 481-3171  
www.yhsepro.com



### Supervisor Conway Twp

#### Bill to

Conway Twp Hall  
8015 N Fowlerville Rd  
Fowlerville, MI 48836

#### Ship to

Supervisor Conway Twp  
Conway Township Hall  
8015 N Fowlerville Rd  
Fowlerville, MI 48836

#### Estimate details

Estimate no.: 2396  
Estimate date: 11/26/2025

Inspector: Steven Fitch  
Service Address: 8015 N Fowlerville Rd  
Fowlervil

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>01 Heavy Chemical Mold Treatment</b>	This treatment includes a 1 year whole home recheck done by a 3rd party Whole Home Inspection done by Eastman Home Inspections. Any suggestions will be sent to Your Home Solution Experts. Location to be treated is ____Attic Spot Treat____.	215	\$2.56	\$550.40
2.		<b>01 Electrostatic Fogging</b>		1	\$170.10	\$170.10
3.		<b>01 Fuel Surcharge</b>		1	\$88.90	\$88.90
Total						<b>\$809.40</b>

Accepted date

Accepted by



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## Mold inspection

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**From** Brandon Person <michigancas88@gmail.com>

**Date** Mon 12/1/2025 7:36 PM

**To** Michael Brown <supervisor@conwaymi.gov>

### **Brandon Person**

Michigan Clean Air Solutions

4245 Okemos Rd.

Okemos, MI

Phone: 517-974-0800

Email: [MichiganCAS88@gmail.com](mailto:MichiganCAS88@gmail.com)

**Date:** December 1, 2025

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### **Mike Brown**

Conway Township Hall

8015 N. Fowlerville Rd.

Fowlerville, MI 48836

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## **Re: Attic Visual Inspection – Conway Township Hall**

Dear Mike,

Thank you for meeting with me on Monday, December 1 at 8:00 AM regarding the visual inspection of the attic space at Conway Township Hall.

During my inspection, I did not observe any signs of fungi or mold growth on the trusses, OSB, wood substrate, or any other surfaces within the attic space. The ventilation system, including the soffit and gable vents, appeared to be functioning properly and showed no signs of blockage or deterioration.

The insulation throughout the attic was in good condition and appears to be performing as intended. I also inspected the roofing structure and did not identify any leaks, moisture intrusion, or damage.

At this time, no remediation or corrective action is required based on the findings of this visual assessment.

If you have any questions, require documentation for your records, or would like to schedule future inspections or air testing, please feel free to contact me.

Thank you again for the opportunity to assist Conway Township.

Sincerely,

**Brandon Person**



Outlook

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## Attic Inspection Findings

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**From** Brandon Sacker <brandon@tcihomeservices.com>

**Date** Wed 11/26/2025 12:06 PM

**To** Michael Brown <supervisor@conwaymi.gov>

Hello and good morning Mike,

Upon inspection, I mainly found water stains and not a significant amount of mold—perhaps just a couple of feet on a 2x4 on the west end of the building. The attic appeared to be breathing properly, and both the ventilation and insulation were sufficient.

After speaking with you, it was noted that all the moldy and water-damaged wood had already been replaced. Based on my findings, I feel that no treatment is needed at this time.

If the township requires the removal of the couple of feet of staining, TCI Home Services has a minimum fee of \$500.00.

Best regards,

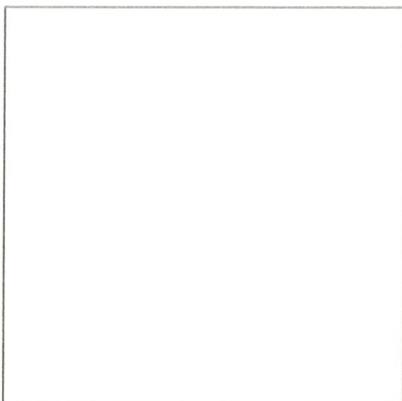
*Brandon Sacker*

TCI Home Services

Cell: 517-231-9099

Office: 810-227-5577

[www.tcihomeservices.com](http://www.tcihomeservices.com)





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248-517-1190 | support@mrmoldmi.com | mrmoldmi.com | CAGE CODE: 9W2R4

RECIPIENT:

**Mike Brown**  
8015 North Fowlerville Road  
Fowlerville, Michigan 48836  
Phone: 517-223-0358 ext 105

Quote #8599	
Sent on	Nov 10, 2025
Total	\$3,891.34

**Attic mold remediation**

I have quoted it for spot treatment and also full remediation keep the n mind full remediation comes with 5 year warranty and spot treatment has no warranty.





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Product/Service	Description	Qty.	Unit Price	Total
Mold Assessment	<p>Mr. Mold assessment is a comprehensive process conducted to evaluate the presence, extent, and potential risks associated with mold growth in a residential or commercial property. It involves a systematic inspection and assessment of the property's indoor environment to identify areas affected by mold, determine the causes of mold growth, and provide recommendations for remediation or mitigation.</p> <p>Here are the key components of a mold assessment:</p> <p>*Visual Inspection: A qualified mold assessor will conduct a thorough visual inspection of the property, both indoors and outdoors. They will search for visible signs of mold growth, such as discoloration, stains, or patches on walls, ceilings, floors, and other surfaces. The assessor will examine areas where moisture is likely to accumulate, such as bathrooms, basements, crawl spaces, attics, and areas affected by leaks or water damage.</p> <p>*Moisture Assessment: Mold requires moisture to grow, so identifying the source of moisture is crucial. The assessor may use moisture meters and other specialized tools to measure the moisture levels in various areas of the property. They will also investigate potential sources of moisture, such as plumbing leaks, roof leaks, or poor ventilation.</p> <p>*Air Sampling: In some cases, air sampling may be conducted to assess the concentration and types of mold spores present in the indoor air. This involves collecting air samples using specialized equipment. The samples are then sent to a laboratory for analysis, which can provide information about the types and quantities of mold spores present in the property. (Charges apply for this service)</p> <p>*Mold Testing: Mold testing involves taking physical samples of suspected mold growth for laboratory analysis. These samples can help determine the specific types of mold present and their potential health risks. Various sampling methods include swab sampling, tape sampling, or bulk sampling, depending on the surface and suspected mold growth. (charges apply for this service.)</p> <p>*Documentation and Assessment Report: The mold assessor may document their findings throughout the assessment process, including detailed notes, photographs, and any test results. The report may also include information on health risks associated with specific types of mold.</p> <p>*Recommendations: Based on the assessment findings, the mold assessor will provide recommendations for mold remediation or mitigation. This may involve suggestions for cleaning procedures, moisture control measures, repairs, and any necessary professional assistance. The</p>	1	\$0.00	\$0.00



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Product/Service	Description	Qty.	Unit Price	Total
				Not included
Attic Mold Remediation spot treat only no warranty	<p>*PLEASE NOTE: After atomization HOMEOWNERS AND PETS need to vacate the residence for approximately 4-5 hours.*</p> <p>The area will be contained using plastic sheeting. Our specialist will wear appropriate PPE while physically removing the mold growth and any affected materials deemed necessary. The attic space will then be cleaned and disinfected with antimicrobial cleaners and fogging equipment to kill any remaining mold spores. Any mold stains will also be removed if possible. A post-remediation inspection will be conducted to ensure that all mold growth has been removed and that the attic space is safe.</p> <p>**HEPA VAC: A HEPA vacuum is a vacuum cleaner equipped with a High-Efficiency Particulate Air (HEPA) filter, designed to trap extremely small particles that standard vacuum cleaners might miss. HEPA filters are highly effective, capturing at least 99.97% of particles including dust, pollen, mold spores, pet dander, and even some bacteria and viruses.</p> <p>The filtered air is then expelled back into the environment, significantly reducing the amount of airborne pollutants. By capturing microscopic allergens and irritants, HEPA vacuums help improve indoor air quality, which is beneficial for people with allergies, asthma, or other respiratory conditions. Can decrease the concentration of allergens in carpets, upholstery, and other fabrics.</p>	1	\$2,488.00	\$2,488.00
5 year warranty upon final payment will be issued		1	\$0.00	\$0.00



Product/Service	Description	Qty.	Unit Price	Total
Air Scrubbers	<p>Air scrubbers are used to remove contaminants, particles, and pollutants from the air in enclosed spaces. They are commonly employed in various settings to improve air quality by filtering out dust, mold spores, chemicals, odors, bacteria, and other harmful airborne particles.</p> <p>The core function of an air scrubber involves pulling air from the environment through a series of filters. HEPA (High-Efficiency Particulate Air) filters, which are capable of capturing 99.97% of particles as small as 0.3 microns.</p> <p>Air scrubbers help maintain healthier environments by removing harmful particles, thus mitigating respiratory issues, improving indoor air quality, and supporting regulatory compliance in industries with strict environmental standards.</p> <p>*Excluding this line item may void the 5-Year Warranty.</p>	1	\$100.00	\$100.00
Attic Mold Remediation full treatment with warranty	<p>*PLEASE NOTE: After atomization HOMEOWNERS AND PETS need to vacate the residence for approximately 4-5 hours.*</p> <p>The area will be contained using plastic sheeting. Our specialist will wear appropriate PPE while physically removing the mold growth and any affected materials deemed necessary. The attic space will then be cleaned and disinfected with antimicrobial cleaners and fogging equipment to kill any remaining mold spores. Any mold stains will also be removed if possible. A post-remediation inspection will be conducted to ensure that all mold growth has been removed and that the attic space is safe.</p> <p>**HEPA VAC: A HEPA vacuum is a vacuum cleaner equipped with a High-Efficiency Particulate Air (HEPA) filter, designed to trap extremely small particles that standard vacuum cleaners might miss. HEPA filters are highly effective, capturing at least 99.97% of particles including dust, pollen, mold spores, pet dander, and even some bacteria and viruses.</p> <p>The filtered air is then expelled back into the environment, significantly reducing the amount of airborne pollutants. By capturing microscopic allergens and irritants, HEPA vacuums help improve indoor air quality, which is beneficial for people with allergies, asthma, or other respiratory conditions. Can decrease the concentration of allergens in carpets, upholstery, and other fabrics.</p>	1	\$3,678.00	\$3,678.00



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<b>Subtotal</b>	\$3,778.00
<b>3% Card Processing Fee (3.0%)</b>	\$113.34
<b>Total</b>	<b>\$3,891.34</b>

## Reviews

### Aaron Riddle



We recently used Mr. Mold for our basement and attic and they did a wonderful job! Answered all of our questions and were very professional. Would recommend!

### Paul Berry



We could not be happier with the entire process of crawlspace encapsulation Indoor Environmental provided for us. John Hassler was patient with explanations, professional in delivery of services and extremely helpful with auxillary contractor refferals. The price was clearly understood prior to the work and very reasonable.  
I highly reccomend this company.  
Paul Berry

### JoAnna Reid



We had an amazing experience! The team was extremely professional, very thorough, and made the whole process quick and easy. They took the time to explain everything in a way that was clear and easy to understand. Truly top-notch service 10/10, would hire again without hesitation. Highly recommend!

This quote is valid for the next 7 days, after which values may be subject to change.

Please note: All final invoice balances are due upon receipt of the invoice and completion of work by Mr. Mold. Late fees will apply. All Projects over \$5,000 require a credit card to be placed on file and it will be charged once project is complete by Mr. Mold.

Want to save 5% off your invoice? ASK US HOW!!

When paying with a Check please make it out to Mr. Mold. To pay using your ACH, Debit Card or Credit Card use the online payment portal.

\*By approving and paying the deposit for the provided quote, the customer agrees to the following:

### COMPREHENSIVE SERVICES LIABILITY LIMITATION CONTRACT/DISCLAIMER

#### Parties:

This Comprehensive Liability Limitation Contract/Disclaimer (hereinafter referred to as "Agreement") is entered into by and between Mr. Mold (referred to as "Company"), and [Client's Name] (referred to as "Client").

#### Scope of Services:

Company agrees to provide a comprehensive range of services to Client as specified in the service agreement or work order. These services encompass, but are not restricted to, mold remediation, vapor barrier installation, duct cleaning, mold testing, as well as any other services agreed upon by both parties, now or in the future.

#### Limitation of Liability:

The Client acknowledges and agrees that the services provided by the Company are subject to inherent risks and uncertainties. The Company shall not be held liable for any loss, damage, injury, or harm arising from or related to the services, including but not limited to:



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Damage to property, structures, fixtures, furnishings, or belongings during the provision of services.  
Any adverse health effects resulting from the services, whether during or after the service provision.  
Any costs, expenses, or damages arising from delays, disruptions, or inconveniences caused by the services.  
The Client agrees that any and all claims, demands, actions, suits, or proceedings against the Company arising out of or in connection with the services shall be limited as provided in this Agreement. This limitation applies to all claims, whether based on contract, tort (including negligence), strict liability, or any other legal theory.

The Client understands that they are solely responsible for any consequences or damages arising from the services provided, including mold testing, and the Company shall not be liable for any consequential, indirect, or incidental damages.

The Client acknowledges that the Company cannot and will not be held responsible for any adverse health effects or medical conditions that may arise due to the services provided, including exposure to mold, chemicals or other contaminants.

The Client agrees and understands that any verbal representations or statements made by the Company, its employees, agents, or representatives shall not modify or alter the terms of this Agreement.

#### Indemnification:

The Client agrees to indemnify, defend, and hold harmless the Company, its employees, agents, and representatives from and against any claims, demands, actions, suits, or proceedings, as well as any costs, expenses, and attorneys' fees arising out of or in connection with the services, the use of the services, or any breach of this Agreement by the Client.

#### Entire Agreement:

This Agreement constitutes the entire agreement between the parties and supersedes all prior or contemporaneous agreements, representations, warranties, and understandings, whether oral or written.

#### Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of [Your Jurisdiction], without regard to its conflict of law principles.

#### Binding Effect:

The terms and conditions of this Agreement shall be binding on the parties and their respective successors, assigns, heirs, and legal representatives.

By accepting the services provided by the Company, the Client acknowledges that they have read, understood, and agreed to the terms and conditions of this Comprehensive Liability Limitation Contract/Disclaimer.

#### Warranty:

A 5-year warranty will be given if all of the work in the quote is completed.

#### Photo and Video Release Acknowledgement:

This ("Release") is an agreement between Mr. Mold Remediation Inc. ("Company") and the undersigned customer ("Customer"). By approving and paying for the deposit for this quote, the Customer grants the Company permission to photograph, record, and use images of their property and likeness for marketing, advertising, social media, training, and other purposes, while agreeing the Company will not disclose personal details without prior consent. The Company retains ownership of all created media, and the Customer waives the right to approve its use or receive compensation unless otherwise agreed in writing. The release is valid indefinitely unless revoked in writing and does not apply retroactively. The Customer also releases the Company from any liability related to the media's use and confirms this agreement is entered into voluntarily.

#### Refund Policy:

Upon starting and/or completion of the services outlined in this Agreement, it is expressly understood and agreed by the Client that no refunds or reimbursements of any kind shall be issued by the Company. The Client acknowledges that the services provided by the Company are of a unique nature and involve resources, labor, and expenses that cannot be fully recouped once the services have been started or rendered.

**\*\*The Client understands that if an appointment is canceled and not rescheduled the deposit will be returned less 20%.**

The Client further understands that the comprehensive services provided may have a variable impact depending on the specific circumstances of the property, and results may vary. Therefore, the Company does not guarantee specific outcomes or results, and no refunds shall be provided based on the perceived effectiveness or satisfaction with the services.



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In the event of any disputes or concerns regarding the services provided, the Client is encouraged to communicate these issues with the Company promptly, and the Company will make reasonable efforts to address and rectify any valid concerns in accordance with the terms of this Agreement.

By accepting the services provided by the Company, the Client acknowledges and accepts the strict no-refund policy outlined herein.

**Late payment fees:**

If the Client fails to make payment by the due date, a late payment fee of 1% of the outstanding balance will apply for each day past due. By accepting our services Client agrees to this late payment policy.

**Scope of Work Changes:**

In the event that additional work is deemed necessary after the project has commenced, the homeowner will be contacted immediately. No additional work shall proceed unless and until both parties agree in writing to the revised scope of work and associated costs. Any changes to the original scope or price must be documented and approved prior to continuation.

**Third-Party Protocol Revision Clause**  
(Industrial Hygienist / Consultant Scope Change)

**Third-Party Scope of Work Revisions:**

\*In the event that a third party (including but not limited to an Industrial Hygienist, Environmental Consultant, Insurance Adjuster, or any other external professional) issues a revised remediation protocol, additional requirements, or modifies the scope of work after the original quote has been provided, the Customer acknowledges and agrees that:

\*The original quote shall become void in whole or in part, and a new or amended quote reflecting the revised scope will be provided by Mr. Mold Remediation, Inc.

\*All work will be paused until the revised scope is reviewed, priced, and approved in writing by both parties.

\*Any additional costs associated with revised protocols, added procedures, or increased work scope shall be the sole financial responsibility of the Customer unless otherwise agreed to in writing by Mr. Mold Remediation, Inc. and the Customer's insurance carrier.

\*Mr. Mold Remediation, Inc. shall not be held liable for project delays, cost increases, or schedule impacts resulting from third-party protocol changes.

\*The Customer agrees that failure to approve and fund the revised scope may result in suspension or cancellation of services without liability to Mr. Mold Remediation, Inc.

**Insurance Claim Handling Clause:**

\*In the event the Customer elects to proceed with this project through their insurance carrier, all quotes provided by Mr. Mold Remediation, Inc. become NULL AND VOID. At that point, Mr. Mold Remediation, Inc. shall assume responsibility for communicating and coordinating directly with the insurance carrier and/or adjuster regarding the scope of work, pricing, documentation, and approvals.

\*The Customer acknowledges and agrees that all work, billing, and related documentation will be managed in accordance with insurance claim procedures and carrier requirements. Upon electing to proceed through insurance, the Customer will receive an electronic DocuSign agreement authorizing Mr. Mold Remediation, Inc. to communicate directly with the insurance company, handle claim documentation, and accept assignment of insurance claim benefits related to this project. This authorization allows Mr. Mold Remediation, Inc. to secure payment directly from the insurance carrier and act on behalf of the Customer to ensure the project is completed to the insurance company's satisfaction and in compliance with their requirements.

\*The Customer further understands and agrees that any amounts not approved, covered, or paid by the insurance carrier — including deductibles, depreciation holdbacks, or claim denials — remain the sole financial responsibility of the Customer and shall be paid directly to Mr. Mold Remediation, Inc. in accordance with the terms of the agreement.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **MUNICIPAL CIVIL INFRACTION ORDINANCE**

### **CONWAY TOWNSHIP LIVINGSTON COUNTY, MICHIGAN Ordinance No. 10**

An ordinance adopted pursuant to 1994 Public Act No. 12 to establish a Municipal Ordinance Violations Bureau for the purpose of accepting admissions of responsibility for ordinance violation notices have been issued and served by authorized officials to collect and retain civil fines/costs for such violations as prescribed herein; and to repeal all conflicting ordinances or parts of ordinances.

#### **SECTION 1. TITLE**

The ordinance shall be known and cited as the Conway Township Municipal Ordinance Violations Bureau Ordinance.

#### **SECTION 2. ESTABLISHMENT, LOCATIONS AND PERSONNEL OF MUNICIPAL ORDINANCE VIOLATIONS BUREAU**

- A. Establishment. The Conway Township Municipal Ordinance Violations bureau (hereafter "Bureau") is hereby established pursuant of 1994 Public Act 12 (MCL 600.8396) as it may be amended from time to time for the purpose of accepting admissions of responsibility for ordinance violations designated as municipal civil infractions, and to collect and retain civil fines/costs for such violations as prescribed herein.
- B. Location. The Bureau shall be located at the Township Hall/Office or such other location in the Township as may be designated by the Township Board.
- C. Personnel. All personnel of the Bureau shall be Township employees. The Township Board may by resolution designate a Bureau Clerk with the duties prescribed herein and as otherwise may be delegated by the Township Board.

#### **SECTION 3. BUREAU AUTHORITY**

The Bureau shall only have authority to accept admissions of responsibility (without explanation) for municipal civil infractions for which a municipal ordinance violations notice (as compared to a citation) has been issued and served, and to collect and retain the scheduled civil fines/costs for such violations specified pursuant to this Ordinance or other applicable ordinance. The bureau shall not accept payment of fines/costs from any person who denies having committed the alleged violation or who admits responsibility only with explanation. The Bureau shall not determine or attempt to determine the truth or falsity of any fact or matter relating to an alleged ordinance violation.

#### **SECTION 4. ORDINANCE VIOLATION NOTICE REQUIREMENTS ADMISSION/DENIAL OF RESPONSIBILITY**

- A. Ordinance Violation Notice Requirements. Municipal civil infraction violation notice shall be issued and served by authorized Township officials as provided by law. A municipal



ordinance violation notice shall include at a minimum, all of the following:

1. The violation;
2. The time within which the person must contact the Bureau for purposes of admitting or denying responsibility for the violation;
3. The amount of the scheduled fines/costs for the violation;
4. The methods by which the violation may be admitted or denied;
5. The consequences of failing to pay the required fines/costs or contact the Bureau within the required time;
6. The address and telephone number of the Bureau;
7. The days and hours that the Bureau is open.

B. Denial of Responsibility. Where a person fails to admit responsibility (without explanation) for a violation within the jurisdiction of the Bureau and pay the required civil fines/costs within the designated time period, the Bureau Clerk or other designated Township employee(s) shall advise the complainant to issue and file a municipal civil infraction citation for such violation with the court having jurisdiction of the matter. The citation filed with the court shall consist of a sworn complaint containing, at a minimum, the allegations stated in the municipal ordinance violation notice and shall fairly inform the alleged violator how to respond to the citations. A copy of the citation may be served by first class mail upon the alleged violator at the alleged violator's last known address. The citation shall thereafter be processed in the manner required by law.

## **SECTION 5. SCHEDULE OF CIVIL FINES/COSTS**

Unless a different schedule of civil fines is provided for by an applicable ordinance, the civil fines payable to the Bureau upon admissions of responsibility by persons served with municipal ordinance violation notice shall be determined pursuant to the following schedule:

1 <sup>st</sup> violation within 3-year period*	\$ 50.00
2 <sup>nd</sup> violation within 3-year period*	\$250.00
3 <sup>rd</sup> violation within 3-year period*	\$500.00

\*determined on the basis of the date of violations(s)

## **SECTION 6. RECORDS AND ACCOUNTING**

The Bureau Clerk or other designated Township official/employee shall retain a copy of all municipal ordinance violation notices, and shall account to the Township Board once a month or at such other intervals, as the Township Board may require concerning the number of admissions and denials of responsibility for ordinance violations within the jurisdiction of the Bureau and the amount of fines/costs collected with respect to such violations. The civil fines/costs collected shall be delivered to the Township Treasurer at such intervals as the Treasurer shall require, and shall be deposited in the general fund of the Township.

## **SECTION 7. AVAILABILITY OF OTHER ENFORCEMENT OPTIONS**

Nothing in this Ordinance shall be deemed to require the Township to initiate its municipal civil infraction ordinance enforcement activity through the issuance of an ordinance violation notice. As to each ordinance violation designated as a municipal civil infraction the Township may, at its sole discretion, proceed directly with the issuance of a municipal civil infraction citation or take such other enforcement action as is authorized by law.

#### **SECTION 8. SEVERABILITY**

The provisions of this Ordinance are hereby declared to be severable and if any part is declared invalid for any reason by a court of competent jurisdiction it shall not affect the remainder of the Ordinance which shall continue in full force and effect.

#### **SECTION 9. REPEAL**

All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

#### **SECTION 10. EFFECTIVE DATE**

This Ordinance shall take effect immediately upon effective date set forth above or after.

ADOPTED by the Conway Township Board at its regular meeting the 15<sup>th</sup> day of June, 2004, becoming effective July 4, 2004; and amended by the Conway Township Board at its regular meeting this 13<sup>th</sup> day of February, 2024.

  
BY: ELIZABETH WHITT, CLERK



Bul 17 of 2025

# Conway Township

8015 N Fowlerville RD, Fowlerville, MI 48836

Phone: 517-2230-0358 Fax: 517-223-0533

Resolution # 241122-3

RESOLUTION: Conway Township Poverty Exemption Policy and Guidelines

WHEREAS: The Township Board desires to approve the adoption of the following Poverty Exemption Guidelines and Asset Level Test language and application:

## CONWAY TOWNSHIP POVERTY EXEMPTION GUIDELINES AND ASSET LEVEL TEST

### General Information:

1. The poverty exemption for property taxes under MCL 211.7u is granted on an annual basis. An applicant must submit a new application each year in order to retain eligibility.
2. The poverty exemption is only available for a property used as a principal place of residence (homestead).
3. The poverty exemption is calculated based on the number of "household members" in the applicant's residence, residing in the residence on a full time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return.

### Application Process:

1. Applications for hardship exemptions will be processed at the March, July, and December meetings of the Board of Review. To be considered, applications must be received by the Assessor's office at least 7 days before the start of the meeting at which the application is to be considered.
2. Applications must be submitted for each year using the State of Michigan forms 5737 and 5739 and 4988. A complete application includes:
  - a. All information requested on the application form.
  - b. A copy of the MI-1040CR form showing the Homestead Property Tax Credit.
  - c. Copies of the prior years' federal and state income tax returns for each household member over 18 years of age. If any such household member is not required to file a federal or state income tax return, an affidavit on Michigan Treasury Form 4988 must be submitted instead.
  - d. Supporting documentation for all income sources reported on the application form (e.g. recent pay stubs, receipts, investment account year-end reports, etc.).
  - e. All required on poverty exemption checklist.



# Conway Township

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Phone: 517-2230-0358 Fax: 517-223-0533

3. When completing the required forms, it is the applicant's responsibility to provide sufficient information and documentation regarding each item. The Board of Review may ask for additional information and documentation.

## **Asset Guidelines:**

1. "Household assets" include, but are not limited to, the cash value of savings accounts and shares, certificates of deposit, investments such as stocks, bonds, mutual funds, retirement savings (including, without limitation, accrued pension benefits, IRAs, annuities, and 401(k)s), cashable insurance policies, equity in real estate other than the homestead for which the exemption is claimed, equity in recreational motor vehicles, jewelry, coins and other collectables, precious metals, and any non-essential items used in the household (including recreational electronics) purchased within the last 2 years for more than \$500. Any one-time gifts, one-time insurance payments, or lump-sum inheritances received during the previous tax year should be reflected as household assets. Household assets are counted as of the date of application.
2. In general, each household member that is at least 18 years old and no longer a student may own one motor vehicle without having the value of such vehicle count towards household assets. Any additional vehicles owned by household members shall generally be considered recreational motor vehicles (unless the applicant demonstrates that the vehicle is a transportation necessity), and the equity in such vehicles shall be counted toward household assets. Further, if the Board of Review determines that the value of any vehicle owned by a household member is significantly higher than is needed to satisfy essential transportation needs, it may count a portion of the equity in such vehicle toward household assets. For purposes of this paragraph, a vehicle titled in the name of a business owned by an applicant or household member shall be treated the same as a vehicle titled in the name of such individual.
3. The Board of Review shall determine eligibility for a poverty exemption based on the previous years federal poverty guidelines plus 25%.
4. Assets cannot be more than five times your income.

## **Income Guidelines**

1. "Household income" includes all of the following items, as received in the previous tax year (2022):
  - a. Wages and salaries before any deductions.
  - b. Payments or in-kind provision of normal expenses (e.g. meals, insurance, clothing, electronic equipment used at least in part for personal use) by a household member's business or employer.
  - c. Net receipts from non-farm self-employment. These receipts are from a person's own business, professional enterprise, or partnership, after deductions for business expenses.
  - d. Net receipts from farm self-employment. These are receipts from a farm that one operates as an owner, renter, or share cropper, after deductions for farm operating expenses.

# Conway Township

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Phone: 517-2230-0358 Fax: 517-223-0533

- e. Regular payments from Social Security, retirement plans, unemployment compensation, benefits from union funds, workers compensation, veteran payments, and public assistance.
  - f. Alimony, child support, and military family allotments or other regular support from an absent family member or someone not living in the household.
  - g. Private pension receipts, government employee pension receipts (including military retirement pay), and regular insurance or annuity payments, and disbursements from other retirement plans.
  - h. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trust, net gambling or lottery winnings.
2. Household income does *not* include the following:
- a. Food produced for personal consumption.
  - b. Payments or receipts from federal benefit programs such as Medicare, Medicaid, food stamps, and school lunches.
  - c. Income tax refunds.
  - d. Refunds received from the Michigan Homestead Property Tax Credit.
  - e. One-time gifts, one-time insurance payments, or lump-sum inheritances.

## **Exemption Eligibility and Calculation:**

1. The Board of Review shall determine eligibility and calculate the amount of hardship exemptions based on the policy and guidelines provided herein.
2. The denial of a hardship exemption application may be appealed to the Michigan Tax Tribunal.
3. If a person meets all eligibility in stature, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value.

By my name and signature below, I hereby acknowledge that I read and understand the Poverty Exemption Guidelines and Asset Level Test.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **POVERTY EXEMPTION CHECKLIST**

### **\*All applicable documents are required**

- ☐ Form 5737 Poverty Exemption Application.
- ☐ Form 5739 Affirmation of ownership and occupancy to remain exempt by reason of poverty.
- ☐ Form 4988 Poverty Exemption Affidavit. (If Applicable)
- ☐ Copy of Driver's license or other government issued identification.
- ☐ Copy of current deed or land contract
- ☐ Copy of preceding year federal income tax return (1040)
- ☐ Copy of preceding year Michigan tax return (MI-1040)
- ☐ Copy of preceding year property tax credit (MI-040CR)
- ☐ Copy of preceding year social security benefit statement (SSA-1099)
- ☐ Copy of preceding three months checking and/or savings account statements.
- ☐ Copy of preceding month check stubs for anyone over 18 years of age.
- ☐ Copy of regular payments from Social Security, retirement plans, pension receipts, child support, alimony support, unemployment compensation, benefits from union funds, workers compensation, veteran payments, military family allotments, and public assistance for anyone over 18 years of age.
- ☐ Copy of preceding month utility bills.
- ☐ Copy of preceding month mortgage, vehicle, personal loan, and recreational vehicle loan statements.
- ☐ Copy of all household assets.



Resolution To Edit Language Of  
Conway Township Poverty Exemption Policy and Guidelines

Resolution: 241122-3

WHEREAS: The Township Board desires to approve the following edits of the Conway Township Poverty Exemption Guidelines and Asset Level Test application:

WHEREAS, the Conway Township Board of Trustees desires to approve the following changes within item number three under General Information from: The poverty exemption is calculated based on the number of "household members" in the applicant's residence, which includes any person listed on the deed, residing in the residence on a full time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return, to:

*The poverty exemption is calculated based on the number of "household members" in the applicant's residence, residing in the residence on a full-time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return*

WHEREAS: The Conway Township Board removes the words, "which includes any person listed on the deed" within the Conway Township Poverty Exemption Guidelines and Asst Level Test application.

WHEREAS: The Conway Township Board approves the above stated changes within the Conway Township Poverty Exemption Policy and Guidelines language and application.

NOW, THEREFORE, BE IT RESOLVED by the Conway Township Board of Livingston County, Michigan that they approve the Conway Township Poverty Exemption Policy and Guidelines, effective immediately, as edited and stated above.

The forgoing resolution was offered by:

S. Porter - Trustee (Name and Position Held)

and was supported by: G. Pushies - Trustee (Name and Position Held)

Upon roll call the following voted, "Aye": G. Pushies, M. Brown,  
T. Fote, S. Porter

The following voted, "Nay": \_\_\_\_\_

The Conway Township Supervisor declared resolution adopted: Mike Brown 11-22-24

Mike Brown 11/22/24

Signature of Conway Township Supervisor and Date



# Conway Township

8015 N Fowlerville RD, Fowlerville, MI 48836

Phone: 517-2230-0358 Fax: 517-223-0533

Resolution # 241122-4

RESOLUTION: Conway Township Poverty Exemption Policy and Guidelines

WHEREAS: The Township Board desires to approve the adoption of the following Poverty Exemption Guidelines and Asset Level Test language and application:

## CONWAY TOWNSHIP POVERTY EXEMPTION GUIDELINES AND ASSET LEVEL TEST

### General Information:

1. The poverty exemption for property taxes under MCL 211.7u is granted on an annual basis. An applicant must submit a new application each year in order to retain eligibility.
2. The poverty exemption is only available for a property used as a principal place of residence (homestead).
3. The poverty exemption is calculated based on the number of "household members" in the applicant's residence, residing in the residence on a full time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return.

### Application Process:

1. Applications for hardship exemptions will be processed at the March, July, and December meetings of the Board of Review. To be considered, applications must be received by the Assessor's office at least 7 days before the start of the meeting at which the application is to be considered.
2. Applications must be submitted for each year using the State of Michigan forms 5737 and 4988  
A complete application includes:
  - a. All information requested on the application form.
  - b. A copy of the MI-1040CR form showing the Homestead Property Tax Credit.
  - c. Copies of the prior years' federal and state income tax returns for each household member over 18 years of age. If any such household member is not required to file a federal or state income tax return, an affidavit on Michigan Treasury Form 4988 must be submitted instead.
  - d. Supporting documentation for all income sources reported on the application form (e.g. recent pay stubs, receipts, investment account year-end reports, etc.).
  - e. All required on poverty exemption checklist.

# Conway Township

8015 N Fowlerville RD, Fowlerville, MI 48836

Phone: 517-2230-0358 Fax: 517-223-0533

3. When completing the required forms, it is the applicant's responsibility to provide sufficient information and documentation regarding each item. The Board of Review may ask for additional information and documentation.

## **Asset Guidelines:**

1. "Household assets" include, but are not limited to, the cash value of savings accounts and shares, certificates of deposit, investments such as stocks, bonds, mutual funds, retirement savings (including, without limitation, accrued pension benefits, IRAs, annuities, and 401(k)s), cashable insurance policies, equity in real estate other than the homestead for which the exemption is claimed, equity in recreational motor vehicles, jewelry, coins and other collectables, precious metals, and any non-essential items used in the household (including recreational electronics) purchased within the last 2 years for more than \$500. Any one-time gifts, one-time insurance payments, or lump-sum inheritances received during the previous tax year should be reflected as household assets. Household assets are counted as of the date of application.
2. In general, each household member that is at least 18 years old and no longer a student may own one motor vehicle without having the value of such vehicle count towards household assets. Any additional vehicles owned by household members shall generally be considered recreational motor vehicles (unless the applicant demonstrates that the vehicle is a transportation necessity), and the equity in such vehicles shall be counted toward household assets. Further, if the Board of Review determines that the value of any vehicle owned by a household member is significantly higher than is needed to satisfy essential transportation needs, it may count a portion of the equity in such vehicle toward household assets. For purposes of this paragraph, a vehicle titled in the name of a business owned by an applicant or household member shall be treated the same as a vehicle titled in the name of such individual.
3. The Board of Review shall determine eligibility for a poverty exemption based on the previous years federal poverty guidelines plus 25%.
4. Assets cannot be more than five times your income.

## **Income Guidelines**

1. "Household income" includes all of the following items, as received in the previous tax year (2022):
  - a. Wages and salaries before any deductions.
  - b. Payments or in-kind provision of normal expenses (e.g. meals, insurance, clothing, electronic equipment used at least in part for personal use) by a household member's business or employer.
  - c. Net receipts from non-farm self-employment. These receipts are from a person's own business, professional enterprise, or partnership, after deductions for business expenses.
  - d. Net receipts from farm self-employment. These are receipts from a farm that one operates as an owner, renter, or share cropper, after deductions for farm operating expenses.

# Conway Township

8015 N Fowlerville RD, Fowlerville, MI 48836

Phone: 517-2230-0358 Fax: 517-223-0533

- e. Regular payments from Social Security, retirement plans, unemployment compensation, benefits from union funds, workers compensation, veteran payments, and public assistance.
  - f. Alimony, child support, and military family allotments or other regular support from an absent family member or someone not living in the household.
  - g. Private pension receipts, government employee pension receipts (including military retirement pay), and regular insurance or annuity payments, and disbursements from other retirement plans.
  - h. Dividends, interest, net rental income, net royalties, periodic receipts from estates or trust, net gambling or lottery winnings.
2. Household income does *not* include the following:
- a. Food produced for personal consumption.
  - b. Payments or receipts from federal benefit programs such as Medicare, Medicaid, food stamps, and school lunches.
  - c. Income tax refunds.
  - d. Refunds received from the Michigan Homestead Property Tax Credit.
  - e. One-time gifts, one-time insurance payments, or lump-sum inheritances.

## **Exemption Eligibility and Calculation:**

- 1. The Board of Review shall determine eligibility and calculate the amount of hardship exemptions based on the policy and guidelines provided herein.
- 2. The denial of a hardship exemption application may be appealed to the Michigan Tax Tribunal.
- 3. If a person meets all eligibility in stature, the Board of Review must grant a full exemption equal to a 100% reduction in taxable value.

By my name and signature below, I hereby acknowledge that I read and understand the Poverty Exemption Guidelines and Asset Level Test.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **POVERTY EXEMPTION CHECKLIST**

### **\*All applicable documents are required**

- ☐ Form 5737 Poverty Exemption Application.
- ☐ Form 4988 Poverty Exemption Affidavit. (If Applicable)
- ☐ Copy of Driver's license or other government issued identification.
- ☐ Copy of current deed or land contract
- ☐ Copy of preceding year federal income tax return (1040)
- ☐ Copy of preceding year Michigan tax return (MI-1040)
- ☐ Copy of preceding year property tax credit (MI-040CR)
- ☐ Copy of preceding year social security benefit statement (SSA-1099)
- ☐ Copy of preceding three months checking and/or savings account statements.
- ☐ Copy of preceding month check stubs for anyone over 18 years of age.
  
- ☐ Copy of regular payments from Social Security, retirement plans, pension receipts, child support, alimony support, unemployment compensation, benefits from union funds, workers compensation, veteran payments, military family allotments, and public assistance for anyone over 18 years of age.
- ☐ Copy of preceding month utility bills.
- ☐ Copy of preceding month mortgage, vehicle, personal loan, and recreational vehicle loan statements.
- ☐ Copy of all household assets.

Resolution To Edit Language Of  
Conway Township Poverty Exemption Policy and Guidelines

Resolution: 241122-4

WHEREAS: The Township Board desires to approve the following edits of the Conway Township Poverty Exemption Guidelines and Asset Level Test application:

**WHEREAS, the Conway Township Board of Trustees desires to approve the following changes within item number three under General Information from:** The poverty exemption is calculated based on the number of "household members" in the applicant's residence, which includes any person listed on the deed, residing in the residence on a full time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return, to:

*The poverty exemption is calculated based on the number of "household members" in the applicant's residence, residing in the residence on a full-time basis, or any person who could be claimed as a dependent of the applicant on the current year's federal tax return*

WHEREAS: The Conway Township Board removes the words, "which includes any person listed on the deed" within the Conway Township Poverty Exemption Guidelines and Asst Level Test application.

WHEREAS: The Conway Township Board approves the above stated changes within the Conway Township Poverty Exemption Policy and Guidelines language and application.

NOW, THEREFORE, BE IT RESOLVED by the Conway Township Board of Livingston County, Michigan that they approve the Conway Township Poverty Exemption Policy and Guidelines, effective immediately, as edited and stated above.

The forgoing resolution was offered by:

\_\_\_\_\_ (Name and Position Held)

and was supported by: \_\_\_\_\_ (Name and Position Held)

Upon roll call the following voted, "Aye": \_\_\_\_\_

\_\_\_\_\_

The following voted, "Nay": \_\_\_\_\_

\_\_\_\_\_

The Conway Township Supervisor declared resolution adopted: Mike Brown 12-18-25

\_\_\_\_\_

Signature of Conway Township Supervisor and Date

## RESOLUTION TO SET TIME AND PLACE FOR BOARD MEETINGS

Resolution No.

Conway Township

WHEREAS, the Conway Township Board of Trustees desires to establish its meeting schedule for 2026;

WHEREAS, MCL 41.72A provides that a township board shall establish the time and place of its regular meetings by Resolution;

NOW, THEREFORE, BE ITY RESOLVED that the regular meeting of the Conway Township Board of Trustees shall be held at Conway Township Hall located at 8015 N. Fowlerville Road, Fowlerville, Michigan 48836 at the dates and times set forth on the attached schedule.

The foregoing Resolution offered by Board Member

Second offered by Board Member

Upon roll call vote the Board Members voted as follows:

M. Brown

T. Foote

D. Grubb

G. Pushies

S. Porter

The Supervisor declared the Resolution adopted.

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Tara Foote, Clerk

## **CONWAY TOWNSHIP BOARD OF TRUSTEES**

2026 Meeting Schedule at 7:00 PM

As listed below at the Conway Township Hall

8015 N Fowlerville Rd, Fowlerville MI 48836

Board of Trustees Meeting Date

January 20

February 17

March 17

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15

The Planning Commission may have a quorum at the Board of Trustees Regular Meeting

### **American With Disabilities (ADA) Notice**

The Township will provide necessary reasonable services to individuals with disabilities at the Board of Trustees meetings upon seven days notice.

Contact Supervisor Mike Brown at 517-223-0358 ext. 105 with questions.

## Total All-inclusive Maximum Price

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The cost of the audit is based on the amount of time it takes to perform the audit of the Township. Our charges for audit or management services are based on the level of team member necessary to perform the services. The standard hourly governmental audit billings rates are as follows:

Principal	\$ 300 - 420
Senior Manager	285 - 300
Manager	250 - 285
Senior Associate	180 - 220
Associate	125 - 180
Technology	160 - 250
Administrative	105 - 150

These billing rates would also apply to any management services assistance or other services the Township may request that are not covered by the scope of the audit.

The fees quoted below assume the Township records are in reasonable condition and are based on anticipated levels of client assistance and expertise. Should any of these levels of assistance or expertise change significantly during the period of our engagement, we will need to discuss this situation with the Township to determine a plan of action for the remainder of the agreement. If circumstances are encountered (i.e., unrecorded accruals, unbalanced records, significant audit journal entries, inadequate staff assistance, etc.), that cause us to spend additional time that was not planned we will discuss the situation with you prior to performing any additional services.

The estimated fees for deliverables are as follows:

Year Ending March 31,	Financial Audit
2025	\$ 12,900
2026	13,600
2027	14,400

If assistance is requested to complete State of Michigan forms such as the F-65, those will be completed and billed at the hourly rates noted above.





**PFEFFER • HANNIFORD • PALKA**  
*Certified Public Accountants*

John M. Pfeffer, C.P.A.  
Patrick M. Hanniford, C.P.A.  
Kenneth J. Palka, C.P.A.

Members:  
AICPA Private Practice Companies Section  
MACPA

225 E. Grand River - Suite 104  
Brighton, Michigan 48116-1575  
(810) 229-5550  
FAX (810) 229-5578

November 7, 2025

Conway Township  
Mr. Michael Brown, Supervisor &  
Township Board Members  
Fowlerville, Michigan 48836-1157

Dear Board Members:

Thank you for the opportunity to submit a proposal for the annual audit of the Township for the fiscal years ending March 31, 2026, 2027 and 2028. We have appreciated working with the Township over the past several years completing the audits prior to last year and assisting with the accounting for the prior year. We feel we have a good understanding of the Township's accounting system and internal controls.

Based on our discussion with Mr. Mike Brown, supervisor, & Mr. Charles Hainstock, who previously worked with our firm and is now working with another CPA firm, we have compiled the following proposal to conduct the audit for the next 3 years at the following prices. Mr. Hainstock plans on assisting the Township with preparing the records for the audit.

We propose the following fee for the next three years:

March 31, 2026 - \$15,000  
March 31, 2027 - \$15,500  
March 31, 2028 - \$16,000

Our hourly rate is \$150 for any out-of-scope services.

The above annual fee includes the filing of the F-65 and the Qualifying Statement for each year.

Conclusion

In summary, we believe we have the necessary background and expertise to perform the audit services. We will work diligently to maintain a mutually beneficial long-term relationship. Again, thank you for this opportunity. If you have any questions, please call.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Palka", written over a horizontal line.

Kenneth J. Palka

# Proposed Audit Fees

## CONWAY TOWNSHIP

### Proposed Audit Fees

For the Period Ending March 31, 2025

PRELIMINARY		Planning Hours	Field Work Hours	Report Prep Hours	Total Hours	Hourly Rate	Fee
	Principal in Charge	2	-	-	2	\$ 295	\$ 590
	Senior Staff	8	-	-	8	125	1,000
Total		10	-	-	10		\$ 1,590

FINAL		Planning Hours	Field Work Hours	Report Prep Hours	Total Hours	Hourly Rate	* Fee
	Principal in Charge	-	-	4	4	\$ 295	\$ 1,180
	Audit Manager	-	8	8	16	205	3,280
	Senior Staff	-	16	10	26	125	3,250
Total		-	24	22	46		\$ 7,710

TOTALS		10	24	22	56		\$ 9,300
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Year Ending March 31, 2025	\$ 9,300	- Not to exceed
Year Ending March 31, 2026	\$ 9,500	- Not to exceed (Optional)
Year Ending March 31, 2027	\$ 9,700	- Not to exceed (Optional)

\* Notes regarding the proposed fees are as follows:

- Fee also includes preparation and submission of the annual F-65 and qualifying statement reports.
- Report-printing expenses would be billed separately and are not expected to exceed \$150 per year (based on the number of copies requested).
- Out-of-pocket expenses for travel would be added for any year(s) that fieldwork or the audit presentation are required to be onsite (not expected to exceed \$200 per year).

# Fowlerville Senior Center

November 25, 2025

Mike Brown, Supervisor  
Conway Township  
P.O. Box 1157  
8015 N. Fowlerville Road  
Fowlerville, MI 48836

Dear Mr. Brown,

The Fowlerville Senior Center is a 501(c)(3) nonprofit organization, is requesting Conway Township for continued financial support for fiscal year 2026.

As anticipated, in 2025 we received no COVID funding from the State of Michigan or from Livingston County which resulted in a funding reduction. But local township and village governments did provide financial support for the Fowlerville Senior Center. The Fowlerville Senior Center respectfully requests Conway Township to support the Senior Center with a \$3,000.00 contribution.

The Fowlerville Senior Center provides many services primarily to senior citizens, principally but not only, from Handy Township, Conway Township, Village of Fowlerville, Iosco Township, Howell Township, and Cohoctah Township. We also provide opportunities and services to all citizens of Livingston County and in some cases outside of Livingston County.

In 2025 we continued and enhanced our educational/informational programs, exercise and numerous social activities and services for our senior citizen members. Fowlerville Senior Center members also increased their participation in and supported our community's local events and needs.

In 2026, we plan to continue building on our successes and provide a vibrant Fowlerville Senior Center which not only serves our senior citizens but also is a partner in our community. Our proposed 2026 Activity Program will continue to focus on activities and programs which enhance our members' life experiences, health and security and our community partnerships.

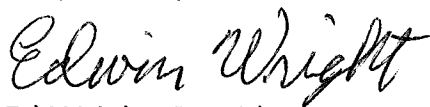
We provide these activities and services, during a six (6) hour day, Monday through Friday, from 8:30A – 2:00P.

The Fowlerville Senior Center owns and maintains its own building and the associated costs, including parking lot, grounds, utilities, phones, snowplowing, etc.

Fundraising, membership dues, private donations, and room rental income contribute only a portion of the daily operating expenses and are unable to meet the unavoidable increased costs for programs, activities and services for seniors and community programs.

The Fowlerville Senior Center respectfully requests financial support in the amount of \$3,000.00 for the fiscal year 2026 (Jan – Dec) and if needed, to be placed on the Conway Township Board Meeting agenda to explain or answer questions regarding our request for financial support in 2026 to continue and maintain the work we do on behalf of the seniors and community we serve.

Respectfully submitted,

A handwritten signature in black ink that reads "Edwin Wright". The signature is written in a cursive, flowing style.

Ed Wright, President

Fowlerville Senior Center

Fowlerville Board of Directors/Trustees

203 N Collins Street

Fowlerville, MI 48836

517-223-3929

Attached: 2026 Fowlerville Senior Center – Activity Program, Fowlerville Senior Center Proposed 2026 Budget, November 2025 Calendar of Events

## 2026 Fowlerville Senior Center – Activity Program

Includes, but is not limited to:

Acting as a distribution center for Meals on Wheels

Partnering with Livingston Educational Service Agency (LESA) and their Preparation & Readiness to Enhance the Possibilities program (PREP)

Senior Education Programs

Frauds targeting seniors

Medicare Information/Education

Healthcare

Nutritional Information

Other topics as requested by our membership

Travel Outings – six (6) per calendar year (Feb, Apr, June, Aug, Oct, Dec)

Entertainment – six (6) per calendar year (Jan, Mar, May, July, Sept, Nov)

Monthly Blood Pressure Checks – provided by the Fowlerville Fire Department

Medical Equipment Loan Program (free service to anyone in need)

Allowing community (nonmembers) to participate in some Fowlerville Senior Center activities

Associate Membership Program (those 18 – 54 years old)

Community “Heating and Cooling Center” (as needed)

Free CPR, AED, and NARCAN Training to anyone in the community

Food Drive to support the Family Impact Center

Monthly Potluck lunches – one potluck – food provided by members, the other potluck – food. provided by Meals on Wheels (Senior Center pays for)

Holiday Events

Easter – In house activities

Memorial Day – In house activities

Fourth of July – Parade participation

Labor Day - In-house activities

Halloween – Dinner and participate in handing out treats to Halloween participants

Veterans Day – we remained open so veterans would have a place to come to

Thanksgiving – In house activities

Christmas – Christmas dinner and Parade participation

Special Event(s) (Birthday Celebrations, etc) – in house activities

Daily/Weekly Activities

Morning Coffee Clutch

Low Impact Exercise Class

Bingo Games

Dice Games (Farkle)

Painting Class

Euchre Games

Tai Chi Class

Cribbage Games

Cardio Drumming

Walking Club

# FOWLerville SENIOR CENTER

## Current Financial Assets (2025)

Current Account Balances (as of November 21, 2025)

Money Market (checking) = \$49,709.42

Savings = \$34,683.65

Total financial assets = \$84,393.07

## Income (2025)

Money Market (checking) Deposits = \$50,062.47

Savings = \$6,761.27

(We closed a second checking account and transferred balance to savings account)

## Expenses (2025)

Current expense total for 2025 (as of November 21, 2025)

Total Expenses Paid from Checking Account - \$38,377.74

Total Expenses Paid from Savings Account - \$238.00 (mistaken deposit and transferred to checking account)

# FOWLerville SENIOR CENTER

## PROPOSED OPERATIONAL BUDGET ESTIMATE FOR 2026

### OPERATIONAL COSTS

Heating (Consumers Power)	\$5,000.00
Electricity (DTE)	\$2,000.00
WOW Internet, WIFI & Telephone	\$2,000.00
Ring Security Cameras (yearly recording account)	\$150.00
Office Supplies (print cartridges, paper, etc)	\$700.00
Custodial Supplies (cleaning)	\$1,500.00
Custodian \$150.00/month	\$1,800.00
Community Room Supplies (plates, cups, utensils, etc)	\$1,500.00
Lawn care	\$2,000.00
Snow Removal	\$7,500.00
Basic Building Maintenance (code updates, something breaks)	\$1,500.00
Water	\$1,200.00
Computer upgrades (operating system, virus protection, programs)	\$400.00

**TOTAL ESTIMATED OPERATIONAL BUILDING COSTS \$27,250.00**

### PROPOSED ENHANCEMENTS TO BUILDING

Upgrade Building Lighting to LED – 2026 (estimate) \$6,000 – \$8,000

\*For improved lighting, visual safety and to prevent falls from changing light bulbs

\*In 2025 we completed male and female bathroom renovations at a cost of \$6,530.00\*

**TOTAL ESTIMATED BUILDING ENHANCEMENT COSTS \$8,000.00**

### MEMBERSHIP ACTIVITIES

Membership Trips

Six (6) per year \$5,400.00



February, April, June, August, October, and December

Estimate \$900.00 transportation costs per trip

Entertainment events

Six (6) per year \$2,100.00

January, March, May, July, September, November

Estimate \$350.00 per event

Seminars / Education events

Eight (8) per year \$800.00

Dates and times will vary according to topics

To be held at Fowlerville Senior Center

Estimated \$100.00 per event

Activities held at Fowlerville Senior Center – Equipment and Supplies

Tai Chi Classes \$150.00

Low Impact Exercise Classes \$200.00

Cardio Drumming Classes \$100.00

Card Games \$40.00

Bingo Games \$100.00

Dice Games (Farkle) \$40.00

\*Blood Pressure Checks – sanitary wipes \$100.00

We have been selected by the American Heart Association  
for a grant to place a blood pressure monitor machine at  
the Fowlerville Senior Center – installation in March or April 2026

Painting Class (supplies) \$100.00

Community Room Activities (games, craft projects etc) \$300.00

**TOTAL ESTIMATED MEMBERSHIP ACTIVITIES COSTS \$9,430.00**

**TOTAL 2026 OPERATING BUDGET (estimate) \$44,680.00**



## FOWLerville SENIOR CENTER

### INCOME BUDGET ESTIMATE FOR 2026

#### RENTAL INCOME

The Fowlerville Senior Center currently rents rooms to the Fowlerville Community Theatre and to Grace Life Community Church.

We formerly rented to Linsey's Llama Promise Youth Group – this organization no longer rents from the Fowlerville Senior Center and reduced our income by \$2,000.00.

Fowlerville Community Theatre – \$475.00/month	\$5,700.00/year
Grace Life Community Church - \$500.00/month	\$6,000.00/year
Community Room rental income - \$100.00/day	\$700.00/year
Membership dues - \$25.00/person	\$2500.00/year
Fundraising (unobligated)	\$500.00/year
Fundraising (obligated funds to match funds for special project(s) unsecured)	\$3,000.00/year
Undedicated funding requests to local government sources (historical) – varies	\$11,000.00

**TOTAL ESTIMATED INCOME FOR 2026 \$29,400.00**

# **2025 FOWERVILLE SENIOR CENTER**

## **LOGGED VISITS**

The Fowlerville Senior Center is open Monday through Friday from 8:30A – 2:00P.

For the year 2025 the Fowlerville Senior Center had a total of 4,326 visitors to the Center.

This is an increase of 1,232 visitors from 2024.

For the year 2025 the Fowlerville Senior Center averaged 16.64 visitors per day.

This is an increase from 12.23 visitors per day from 2024

This is a great indicator the Fowlerville Senior Center is a utilized and vibrant community asset.

# **FOWLerville SENIOR CENTER**

## **2025 MEMBERSHIP INFORMATION**

**TOTAL MEMBERS – 95**

### **MEMBERSHIP BY COUNTY / TWP / VILLAGE**

**HANDY TWP – 31**

**CONWAY TWP – 12**

**IOSCO TWP– 7**

**COHOCTAH TWP – 3**

**HAMBURG TWP – 1**

**PUTNAM TWP – 1**

**HOWELL TWP – 9**

**UNIDILLA TWP – 1**

**VILLAGE OF FOWLerville – 22**

**WEBBERVILLE (INGHAM COUNTY) – 2**

**LEROY TWP (INGHAM COUNTY – 4**

**ANTRIUM (SHIAWASSE COUNTY) – 1**

# November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 
2  AT 2 A.M. SET YOUR CLOCKS BACK ONE HOUR TO 1 A.M.	3 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A 	4 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A DICE 12p – 2p LET'S FARKLE 	5 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BINGO 12P – 2P 	6 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BOARD MEETING 11A – 12P	7 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BINGO 12p – 2p 	8 
9 	10 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A BLOOD PRESSURE CHECKS 9:30A – 10:30A CHAIR EXERCISE 10A – 11A 	11 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A DICE 12p – 2p VETERANS Day 	12 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A POTLUCK 11A – 12 "FRIENDSGIVING" SOUPS/STEWES DISH TO PASS BINGO 12P – 2P 	13 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A COMMUNITY MEETING 11:00A – 12:00P 	14 EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BINGO 12p – 2p 	15 OPENING DAY 



16	17	18	19	20	21	22
	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A DICE 12p – 2p LET'S FARKLE 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BINGO 12p – 2p 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BINGO 12p – 2p 	AED / CPR / NARCAN TRAINING 10A – 12P   
23	24	25	26	27	28	29
 <p>The great thing about aging is that people stop calling you immature – even if you are</p>	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A DICE 12p – 2p LET'S FARKLE 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A BINGO 12p – 2p 	THANKSGIVING DAY 	EUCHRE & CRIBBAGE 8:30A – 11:30A TAI CHI 9:00A CHAIR EXERCISE 10A – 11A 	
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## SPECIAL DATES

**SATURDAY, NOVEMBER 1 – ALL SAINTS DAY**

**SUNDAY, NOVEMBER 2 – DAYLIGHT SAVINGS TIME – FALL BACK**

**THURSDAY, NOVEMBER 6 – EXECUTIVE BOARD MEETING 11A – 12P**

**MONDAY, NOVEMBER 10 – BLOOD PRESSURE CHECKS**

**TUESDAY, NOVEMBER 11 – VETERANS DAY – SENIOR CENTER OPEN**

**WEDNESDAY, NOVEMBER 12 – FRIENDSGIVING POTLUCK – SOUPS, STEWS, VARIOUS DISHES TO PASS AND DESERTS**

**THURSDAY, NOVEMBER 13 – COMMUNITY MEETING 11A – 12P**

**SATURDAY, NOVEMBER 22 – *FINAL* CPR/AED/NARCAN TRAINING**

**THURSDAY, NOVEMBER 27 – THANKSGIVING \*\*SENIOR CENTER CLOSED**





# Upcoming Events

## Event List

## 2026 Clerk's Institute

Post

Share

**Week 1 - March 8-13 | Week 2 - March 15-20**

### Schedule for both weeks

#### REGISTRATION

Registration is open to all City, Township, Village, and County clerks and deputy clerks in Michigan, who have not previously graduated from the program. If you are not a clerk or a deputy clerk, you must include a letter of endorsement from the organization's Clerk. If you are a prior graduate, you may register now but will be put on a waiting list until registration closes. If the program has availability once registration has closed, you will be added to the roster at that time. MAMC membership dues for 2026 must be paid at the time you register. Dues forms are available on the MAMC website. **Registration and payment must be received by February 13, 2026.**

#### REGISTRATION INCLUDES

Institute registration fee includes instructional costs, course materials, and some meals. Below is a list of the meals that will be covered by the registration fee.

- Lunch on Monday, Tuesday, Thursday and Friday
- Dinner on Sunday and Thursday

#### CERTIFICATE OF COMPLETION

The IIMC and MAMC requires a total of 120 hours of instruction in the three-year Institute program. Please do not register for the Institute if you cannot commit to the entire week, which includes 40 hours of instruction. Those who complete three years of the Institute will receive a plaque stating they have completed the full MAMC Institute program.

#### THREE YEAR CURRICULUM

The Institute consists of three one-week, non-sequential sessions (one week each year) focusing on training that fulfills the IIMC and MiPMC certification requirements. It includes a well-balanced combination of subjects that address Public Administration, Organizational Topics, Social Issues, Interpersonal Skills, and Elections. **Participation is mandatory for all sessions and attendance is monitored.** The sessions are non-sequential, and one may begin the three-year cycle at any time. When you register for the Institute, indicate which session and if you are attending the Institute for the first, second or third time.

#### ACCOMMODATIONS

MAMC has set up a block of rooms at the Comfort Inn Hotel & Suites for \$105. Lodging is separate. To make reservations, please call (989) 772-4000 and state you're with MAMC and which week you'll be attending. Or you can make reservations online by clicking the links below.



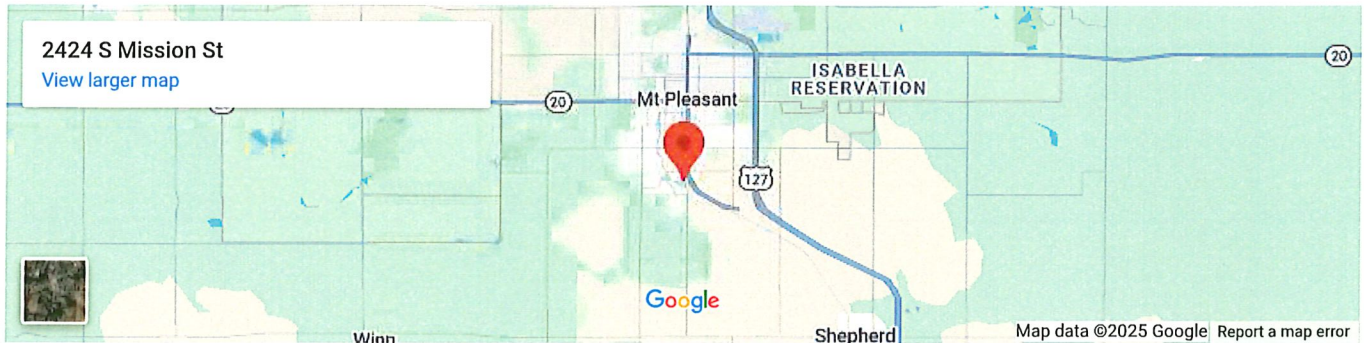
[Week 1](#)

[Week 2](#)

The hotel cancellation deadline is 48 hours before the arrival date to avoid charging for one night's lodging plus taxes.

#### CANCELLATION POLICY

The Institute cancellation fee is \$100.00 (per SR 17), and requests must be submitted 14 days prior to the event. Cancellation requests must be made in writing and emailed to [info@michiganclerks.org](mailto:info@michiganclerks.org) or faxed to MAMC at 517-371-1170. Cancellation requests received after 14 business days before the conference date or no shows will be charged the full registration fee and are not entitled to any refund.



**Venue** Comfort Inn & Suites

**Address** 2424 South Mission  
Mt. Pleasant, MI 48858

**Starts** Sun Mar 8 2026

**Ends** Fri Mar 20 2026

[Register Now!](#)

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